



MSTC LIMITED
(Government of India Enterprise)
225C A J C Bose Road , Kolkata 700020

Ref No. : P&T/03/26/01/ 351

Date : 05.07.2017

OFFICE ORDER

Sub : Constitution of Internal Complaints Committee

In terms of the Sexual Harassment of women at workplace (Prevention, Prohibition & Redressal) Act, 2013, Internal Complaints Committees, are hereby, constituted for the following Offices/Region/Branches of the Company with immediate effect :

HO & ERO, KOLKATA, RANCHI, GUWAHATI

1. Smt V Vasanti, GM (BO), HO – **Presiding Officer**
2. Shri Rakesh Kundan, SM (Law), HO
3. Smt Arpita De, DGM (System), HO
4. Shri Sreyash Ganguli, SA (Vig.)
5. Smt Priyanka Debnath, JCA, ERO
6. Smt Madhuparna Ghosh - External Lady Member

NRO, NEW DELHI INCLUDING BHOPAL & LUCKNOW, CHANDIGARH, JAIPUR, RAIPUR

1. Smt Bhanu Kumar, RM, NRO – **Presiding Officer**
2. Shri Inderpal Singh Sandhu, DGM (F&A), NRO
3. Smt Parul Verma, SA, NRO
4. Smt Aloka Madhok – External Lady Member

WRO, MUMBAI

1. Smt Lisbeth Dias, SM, WRO – **Presiding Officer**
2. Shri Yadav Ganesh Arun, SM, WRO
3. Smt K A Surve, SEA, WRO
4. Smt Urmila Solanke – External Lady Member

SRO, CHENNAI

- 1 Smt E Babitha Rani, CM, Chennai – **Presiding Officer**
- 2 Shri V Ganesh Moorthy, M, Chennai
- 3 Smt J Shrmila, EA, SRO
- 4 Smt K R Renuka – External Lady Member

Contd. ... 2/

Debnath

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**VIZAG BRANCH INCLUDING HYDERABAD, BHUBANESWAR,
VIJAYWADA**

- 1 Ms K Sheela, DM, Vizag – **Presiding Officer**
- 2 Shri Narendra Mohan, SM (F&A), Vizag
- 3 Smt Madhumita Roy, EA, Vizag
- 4 Smt B Aruna Radhika – External Lady Member

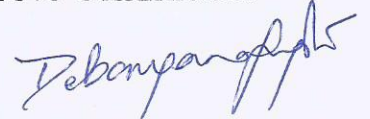
VADODARA BRANCH

- 1 Ms Madhulika Burman, Chief Manager (CC), ONGC Ltd -
Presiding Officer
- 2 Shri Keshav Ajmani, BM, Vadodara
- 3 Ms Jagruti Shah, EA, Vadodara
- 4 Smt Renu D Gaur, External Lady Member

BANGALORE BRANCH

Constitution of the Committee for Bangalore Branch shall be notified separately.

The Committees shall meet once in 6 months and submit annual report to HR Department by 15th April every year. The above Committees shall be valid for a period of 3 years.



(D Gupta)
Manager (HR)

Distribution :

- 1 All above Committee Members
- 2 D (F)/D (C)/CVO
- 3 CGM(F&A)/GM (CP)/GM(Systems)/GM (CC/PG)/GM(BO)
- 4 RM(NRO/ERO/SRO/WRO)/BM(Vizag/Vadodara/Bangalore) /
Office (Hyderabad/Bhopal/Lucknow)
- 5 CS/SO to CMD/SM (F&A)
- 6 Hindi Cell/Vig. Cell/Systems
- 7 GS, AIAMEU
- 8 Personal Files/Office Order File