

**M/S ANDREW YULE & CO.LTD
T & S UNIT,
5/346 OLD MAHABALIPURAM ROAD
PERUNGUDI, CHENNAI :600 096**

TENDER DOCUMENTS FOR TRANSFORMER OIL

Tender No.T-07/10-11

ANDREW YULE & CO. LTD. Invites E-Tenders "Quotations" from reputed Manufacturers / Suppliers towards supply of the following item to AYCL :-

a) EHV GRADE TRANSFORMER OIL CONFIRMING TO IS 335/1993 (WITH LATEST AMENDMENTS) both in tanker as well as barrels.

Approximate Quantity a) 360 KL. In Tanker.
b) 160 KL In Barrel

The quantity mentioned in the Tender is our approximate requirement up to 31.10.2010.

Andrew Yule reserves the right to increase the tender quantity by 25 % and also to extend the validity of the contract up to 30.04.2011.

The process involves vendor's registration with MSTC e-procurement portal and this is free of cost. Only after registration, the vendors can submit their quotation electronically. Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid over the internet will be done. Details are given in the catalogue. In case of any clarification vendors may visit our website www.mstcecommerce.com . The vendors will have to submit the General Information, Earnest Money deposit as per tender document, confirm acceptance of technical specification and provide technical details as per Tender Document to Senior Manager- Materials, ANDREW YULE & COMPANY LIMITED, Chennai Operations, Electrical division, 5/346, Old Mahabalipuram Road, perungudi, Chennai-600096

NOTE : The documents asked for as above are for better evaluation of the tenderer and hence it is in the interest of the tenderer that all such documents are submitted alongwith the general Information & EMD.

LAST DATE OF SUBMISSION OF EMD AND OTHER DOCUMENTS AS STIPULATED - 28.06.2010 up to 3.00 PM AT AYCL, CHENNAI.

SPECIAL NOTE : THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eproc. THE DATE OF

SUBMISSION OF ON-LINE PRICE BID AND COMMERCIAL BID WILL BE ITIMATED LATER ON TO THE ELIGIBLE VENDORS.

INSTRUCTION TO SUPPLIERS

1) Requirements of Vendor

P.C. connected with internet .

Registration with portal www.mstcecommerce.com and submission of documents necessary to MSTC Ltd. before e-tender.

Class 2 or Class 3 digital certificate in the name of the Company of the vendor (in the name of the Company who will be submitting the EMD & General Information). This may be obtained from any of the certifying authorities. Bids will not be recorded without Digital Signature.

Note: Please check the digital certificate.

In case of any clarification please contact MSTC Ltd., before the schedule time of the e-tender.

2) Contact Person:-

Sri B Majumdar Asst.General Manager(e-Commerce) MSTC LIMITED 225-F, Acharya Jagadish Chandra Bose Road, Kolkata-700 020. Ph no. (033) 2290 1084 Mobile- 9903480743 e-mail: bmajumdar@mstcindia.co.in	Sri Arnab Mahalanabis Sr. Manager(e-Procurement) MSTC LIMITED 225-F, Acharya Jagadish Chandra Bose Road, Kolkata-700 020. Ph no. (033) 2290 1004 Mobile-9432268398. e-mail: amahalanabis@mstcindia.co.in
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TERMS & CONDITIONS AT THE TIME OF RUNNING THE EVENT IS FINAL.

PROCESS of E-Tender:

Vendors are required to register themselves online with www.mstcecommerce.com/eproc. Registered Vendors are to submit EMD & other required information to ANDREW YULE & COMPANY LIMITED,

Chennai Operations, Electrical division, 5/346, Old mahabalipuram Road, perungudi, Chennai-600096.

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The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bids. The vendors will have to submit the General Information, Earnest Money deposit as per tender document, confirm acceptance of technical specification and provide technical details as per Tender Document within the schedule date as mentioned above. The documents needed to be submitted as mentioned in the tender documents are also to be submitted along with EMD .

The eligible vendors based on the information submitted in Annexure-1 alongwith EMD then can only submit their Techno Commercial Bids through internet in MSTC website www.mstcecommerce.com → e-procurement → Login → view live auction → Techno Commercial Bid. After filling the Techno Commercial Bid, vendors should click 'save' for recording their techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then vendors should click on "save" to record their price bid. Then once both the techno-Commercial bid & price bid has been saved, the vendors can click on the "Submit " button to register their bid. NOTE:- The Techno-Commercial Bid & price bid cannot be revised once the submit button has been clicked by the Supplier. In all cases, vendors should use their own ID and password alongwith Digital Signature at the time of submission of their bid.

During the entire e-tender process, the bidders will remain completely anonymous to one another and also to every body else.

The e-tender floor shall remain open on the pre-announced date as mentioned above, for the period as will be mentioned in the intimation e-mail detailing the schedule of on-line price bidding.

All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid price bid offered by that bidder (and acceptance of the same by the Buyer will form a binding contract between Buyer and the bidder.

NOTE: The price quoted shall have to be in whole numbers only and no bid in paisa will be accepted.

All the bids will have to be mandatorily submitted with digital certificate otherwise the same will not be considered.

Buyer reserves the right to reject or accept or withdraw the tender in full or part as the case may be without assigning any reason thereof.

No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender .

UOM is indicated in the e-tender Floor. Rate to be quoted in Indian Rupee Terms & Conditions at the time of e-tender is Final.

TERMS AND CONDITIONS

1. EMD : Rs.50000/- (Rupees Fifty Thousand only) by way of Cash Receipt/ Demand Draft drawn in favour of M/S ANDREW YULE & CO.LTD Payable at CHENNAI. Bank Guarantee from any nationalised / Scheduled / Multinational Bank for the EMD amount can also be accepted and the BG should be as per the specimen enclosed

For bidders already enlisted with AYCL- T&S Unit, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same. The total EMD should be Rs:50,000/=

Bidders who are MSMED units may apply for exemption from furnishing EMD/BG in lieu of EMD by making a specific request in writing and enclosing the necessary document in support of the same.

If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in Techno-commercial bid of tender, the tender will be rejected.

The company reserves the right to accept or reject any or all the tenders or to waive any informality, minor deviation or omission without assigning any reasons whatsoever.

Distribution of Tender quantity among all the qualified bidders.

Negotiated L1 price will be offered to other bidders whose price bid was opened. The tender quantity will be split among bidders as follows.

a)If only one bidder (among L2,L3,L4,L5,L6, etc) agrees to match the negotiated L1 bidders price then tender quantity will be split as follows

L1 bidder will get 70 % of Tender quantity

Other bidder who agreed to match the negotiated L1 price will get 30 % of Tender quantity

b) If two or more bidders (among L2,L3,L4,L5,L6, etc) agree to match the negotiated L1 bidders price then Tender quantity will be split as follows

L1 bidder will get 60 % of Tender quantity

Next higher bidder than L1 bidder who agrees to match the negotiated L1 price (Bidder 'A') will get 25 % of Tender quantity

Next higher bidder than Bidder 'A' who agrees to match the negotiated L1 price will get 15 % of Tender quantity.

c) If none of the other bidders whose price bid was opened agree to match the negotiated L1 price

Andrew Yule reserves the right to order the entire Tender quantity on the L1 bidder.

TRANSFORMER OIL CONFIRMING TO IS 335/1993- 360 KL (in tanker)
TRANSFORMER OIL CONFIRMING TO IS 335/1993- 160 KL (in Barrel)

TECHNICAL TERMS & CONDITIONS:-

SL NO	TERMS & CONDITIONS	VENDOR RESPONSE
1	EHV GRADE TRANSFORMER OIL SHOULD CONFIRM TO IS 335/1993 (WITH LATEST AMENDMENTS).	Only YES
2	Unfiltered oil when taken from the tanker should withstand 60 KV BDV Test at our factory.	Only YES
3	Transformer oil should be supplied as per our specification SMI 101 Rev.0 (Third issue) and will be inspected as per our inspection plan no. QAP 127 Rev.0	Only YES
4	Should have tested your Oil as per IS 335/1993 at CPRI / ERDA and obtained the certificate. Note : A notarized copy of the certificate to be submitted along with EMD positively.	Only YES
5	You should have own refinery for processing TOBS.	Only Yes

COMMERCIAL TERMS & CONDITIONS:-

SL NO	TERMS & CONDITIONS	VENDOR RESPONSE
1	Your organization should be certified for ISO 9001 - 2008 edition. Note : A notarized copy of the certificate to be submitted along with EMD positively.	Only YES
2	BIS Certificate should have been obtained for the Product. Note : A notarized copy of the certificate to be submitted along with EMD positively.	Only YES
3	The vendor has to enclose his List of customers. Note : The List has to be submitted along with EMD positively.	Text Box to indicate the List of his customers
4	Copies of purchase orders & Performance Certificate from at least three reputed transformers manufacturers for having supplied Transformer Oil for transformers	Only YES

	<p>above 10 MVA rating during the year 2009-2010. Offers received without copies of purchase orders & performance certificate for the year 2009-2010 will be rejected.</p> <p>Note : A notarized copy of the documents to be submitted along with EMD positively.</p>	
5	<p>Bidders should have a minimum turnover of RS.5 crores per annum. Please enclose copy of last 3 years Balance sheets. (2006-2007, 2007-2008, 2008-2009)</p> <p>Note : A notarized copy of the documents to be submitted along with EMD positively.</p>	Only YES
6A	<p>Bidders should enclose a DD for Rs: 500 /= in favour of ANDREW YULE & CO.LTD, Payable at Chennai towards cost of tender document.</p> <p>DD for Rs:500/= Should be submitted along with EMD Positively.</p>	Only YES
6	<p>Demand Draft for Rs.50,000 (Rupees fifty thousand only) in favour of ANDREW YULE & CO.LTD, Payable at Chennai towards EMD has been submitted to AYCL, Chennai.</p> <p>REQUIRED DOCUMENTS (ARE TO BE SUBMITTED AT THE OFFICE OF Senior Manager (Materials),T&U Unit, Electrical Division,ANDREW YULE & COMPANY LIMITED Chennai within the date mentioned above for submission of EMD & General Information</p> <p>Bidders who are MSMED units may apply for exemption from furnishing EMD/BG in lieu of EMD by making a specific request in writing and enclosing the necessary document in support of the same</p>	YES/NO
7	<p>Risk purchase clause: The company reserve the right to impose risk purchase clause as " For delay in execution / supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever. Please confirm acceptance.</p>	AGREE
8	<p>Security Deposit - The EMD amount of the successful Bidder will be retained as security deposit towards the execution of the order and the same will be released after completion of order. Please confirm acceptance.</p>	AGREE

9	Liquidated damage - If the delivery is delayed beyond the date of scheduled date of despatch in the purchase order, penalty will be levied @ 1/2% per week subject to a maximum of 5% . Please confirm acceptance.	AGREE
10	Legal condition: Any contract entered against this tender will be as per the following legal condition- -“It is recorded that this purchase order / contract / agreement is executed and concluded by and between the parties hereto at premises No.5/346, Old Mahabalipuram Road, Perungudi, Chennai 600 096 and in the event any dispute arises out of this agreement between the parties only the appropriate Civil Court in the City of Kolkata shall have the exclusive jurisdiction to entertain, try and determine the said proceedings in exclusion of all other courts. Please confirm acceptance”-.	AGREE
11	Validity of offer: Your price should be valid for acceptance for a period of 90 days from the date of opening of techno-commercial bid and for deliveries up to –30.04.2011.	AGREE
11a	Andrew Yule reserves the right to increase the tender quantity by 25 % and also to extend the validity of the contract up to 30.04.2011.	AGREE
12	Prices shall be variable as per IEEMA ‘s PV clause with base date of 01.04.2010 Please confirm acceptance.	AGREE
13	The price quoted above should be for free delivery at our Perungudi works Andrew Yule, Chennai. Please confirm.	AGREE
14	PAYMENT TERMS: -Minimum 90 Days direct credit from the date of receipt of materials at our works. Please confirm acceptance.	AGREE/NOT AGREE
14 A	Bidders who have not accepted the payment terms given above will not be qualified and their price bid will not be opened. However acceptance of any deviation in the above payment terms will be at the sole discretion of Andrew Yule & if the deviation is accepted, price of bidders who quote other payment terms will be loaded as per Andrew Yule’s norms. Accordingly, BIDDERS MAY ENTER THEIR SPECIFIC TERM IN THE ADJACENT TEXT BOX.	Text box
14B	In Spite Of Mentioning That Tenders Should Quote For	Vendor Option

	<p>90 Days Credit Basis, In Case a Bidder Quoted L/C Terms Or Against Delivery Terms Or Less Than 90 Days Credit, The Price Will Be Loaded To Arrive At The Landed Price Equated To 90 Days Credit In The Following Manner</p> <p>A) For Bidders Who Have Quoted Payment By L/C, 1 % Of Total Price Inclusive Of Ed,Cess & Vat Will Be Added.</p> <p>B) For Bidders Who Have Quoted Against Delivery Or Credit Period Less Than 90 Days Than Interest @ 9.25 % P.A Will Be Added For (90days - Quoted Credit Days) On Total Price Inclusive Of Ed,Cess & Vat.</p> <p>SPECIAL NOTE : VENDORS MENTIONING THEIR PAYMENTS TERMS IN CLAUSE 14A WILL HAVE TO MANDATORILY SELECT THE APPROPRIATE CLAUSE FROM THE DROP DOWN MENU.</p>	<p>Payment by LC Or Payment against delivery Or Credit period less than 90 days</p>
15	Please indicate the quantity of oil in Tanker you will be able to supply per month.	TEXT BOX
16	Please indicate the quantity of oil in Barrel you will be able to supply per month.	TEXT BOX

PRICE FORMAT FOR 360 KL OIL IN TANKER :-

SI .N O	DESCRIPTI ON	UNIT (Q)	Basic Price(RS. /KL)	Excise Duty(%)	Cess on ED(%)	CST (%)	TN VAT (%)	Freight & Insuran ce)	Tot al per unit cost (T)
	EHV GRADE TRANSFORMER OIL CONFIRMING TO IS 335/1993 (WITH LATEST AMENDMENTS) In Tanker	KL	(a)	(b)	(c)	(d)	(e)	(f)	T =a+ d+f

PRICE FORMAT FOR 160 KL OIL IN BARREL:-

SI .N O	DESCRIPTI ON	UNIT (Q)	Basic Price(RS. /KL)	Excise Duty(%)	Cess on ED(%)	CST (%)	TN VAT (%)	Freight & Insuran ce)	Tot al per unit cost (T)
	EHV GRADE TRANSFORMER OIL CONFIRMING TO IS 335/1993 (WITH LATEST AMENDMENTS) In Barrels	KL	(a)	(b)	(c)	(d)	(e)	(f)	T =a+ d+f

BG SPECIMEN

(To be typed on Rs.100/- non-judicial stamp paper)
BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

TO BANK GUARANTEE NO....
M/S ANDREW YULE & CO.LTD
T & S UNIT,
5/346 OLD MAHABALIPURAM ROAD
PERUNGUDI, CHENNAI :600 096

IN ACCORDANCE WITH YOUR TENDER NO.T-07/10-11, M/s (hereinafter called the "Bidder") having its Registered Office at, wish to participate in the said bid for the supply TRANSFORMER OIL AS PER OUR SPECIFICATION as an irrevocable Bank Guarantee against Earnest Money Deposit for an amount of Rs. (Rupees.....) valid up to 31.07.2011, is required to be submitted by the bidder as a condition precedent for participating in the said bid, which amount is liable to be forfeited by the Purchaser on (1) the withdrawal or revision of the offer by the bidder within the validity period, (2) Non acceptance of the Letter of Indent / Purchase order by the Bidder when issued within the validity period, (3) failure to execute the contract as per contractual terms and condition with in the contractual delivery period and (4) on the happening of any contingencies mentioned in the bid documents.

During the validity of this Bank Guarantee: -

We,(Bank name) having its registered Office atguarantee and undertake to pay immediately on first demand by Andrew Yule & Company Ltd., Chennai 600 096, the amount of Rs.....(Rupees.....) without any reservation, protest, demur and recourse. Any such demand made by the purchaser shall be conclusive and binding on the Bank irrespective of any dispute or difference raised by the Bidder.

The Guarantee shall be irrevocable and shall remain valid up to 31.07.2011. If any further extension is required, the same shall be extended to such required period on receiving instruction from the Bidder, on whose behalf this Guarantee is issued.

Notwithstanding anything contained herein:

* Our liability under this Bank Guarantee shall not exceed
Rs. (Rupees.....)

* This Bank Guarantee shall be valid up to 31.07.2011.

- We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or a demand on or before 31.07.2011.

In witness whereof the Bank, through its authorized officer, has set its hand and stamp on day of 2010 at.....
