

ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
Tea Division
8, Dr. Rajendra Prasad Sarani
Kolkata – 700 001

ANDREW YULE & CO. LTD. Invites E-Tenders “Quotations” from reputed Manufacturers / Suppliers towards supply of the following equipment to AYCL Group Gardens in Assam.

**a) Lathe-cum-Grooving Machine, Roller Inspection
Bench, Tool & Cutter Grinder – Tender No. TED/Capital/2010/032B.**

The process involves vendor's registration with MSTC e-procurement portal and this is free of cost. Only after registration, the vendors can submit their quotation electronically. Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid over the internet will be done. Details are given in the catalogue. In case of any clarification vendors may visit our website www.mstcecommerce.com . The vendors will have to submit THE General Information, Earnest Money deposit as per tender document, confirm acceptance of technical specification and provide technical details as per Tender Document to Sr. Manager (Purchase) of Andrew Yule & Co. Limited., Tea Division within the stipulated time..

NOTE : The documents asked for as above while submitting Annexure-1 are for better evaluation of the tenderer and hence it is in the interest of the tenderer that all such documents are submitted alongwith the general Information & EMD.

LAST DATE OF SUBMISSION OF EMD AND OTHER DOCUMENTS AS STIPULATED-21.01.2010 AT AYCL, KOLKATA.

SPECIAL NOTE : THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eproc. THE DATE OF SUBMISSION OF ON-LINE PRICE BID AND COMMERCIAL BID WILL BE ITIMATED LATER ON TO THE ELIGIBLE VENDORS.

INSTRUCTION TO SUPPLIERS

1) Requirements of Vendor

P.C. connected with internet .

Registration with portal www.mstcecommerce.com and submission of documents necessary to MSTC Ltd. before e-tender.

Class 2 or Class 3 digital certificate in the name of the Company of the vendor (in the name of the Company who will be submitting the EMD & General Information). This may be obtained from any of the certifying authorities. Bids will not be recorded without Digital Signature.

Note: Please check the digital certificate.

In case of any clarification please contact MSTC Ltd., before the schedule time of the e-tender.

2) Contact Person:-

Sri B Majumdar Asst.General Manager(e-Commerce) MSTC LIMITED 225-F, Acharya Jagadish Chandra Bose Road, Kolkata-700 020. Ph no. (033) 2290 1084 Mobile- 9903480743 e-mail: bmajumdar@mstcindia.co.in	Sri Arnab Mahalanabis Sr. Manager(e-Procurement) MSTC LIMITED 225-F, Acharya Jagadish Chandra Bose Road, Kolkata-700 020. Ph no. (033) 2290 1004 Mobile-9432268398. e-mail: amahalanabis@mstcindia.co.in
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TERMS & CONDITIONS AT THE TIME OF RUNNING THE EVENT IS FINAL.

PROCESS of E-Tender:

Vendors are required to register themselves online with www.mstcecommerce.com. Registered Vendors are to submit EMD & other required information to Senior Manager (Purchase), Tea Division, ANDREW YULE & COMPANY LIMITED, Kolkata.

The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bids. The vendors are to submit EMD as mentioned above within the schedule date as mentioned above. The other documents needed to be submitted along with Annexure-1 as mentioned in the tender documents are also to be submitted along with EMD .

The eligible vendors based on the information submitted in Annexure-1 alongwith EMD then can only submit their Techno Commercial Bids through internet in MSTC website www.mstcecommerce.com → e-procurement → Login → view live auction → Techno

Commercial Bid. After filling the Techno Commercial Bid, vendors should click 'save' for recording their techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then vendors should click on "save" to record their price bid. Then once both the techno-Commercial bid & price bid has been saved, the vendors can click on the "Submit " button to register their bid. NOTE:- The Techno-Commercial Bid & price bid cannot be revised once the submit button has been clicked by the Supplier. In all cases, vendors should use their own ID and password alongwith Digital Signature at the time of submission of their bid.

During the entire e-tender process, the bidders will remain completely anonymous to one another and also to every body else.

The e-tender floor shall remain open on the pre-announced date as mentioned above, for the period as will be mentioned in the intimation e-mail detailing the schedule of on-line price bidding.

All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid price bid offered by that bidder (and acceptance of the same by the Buyer will form a binding contract between Buyer and the bidder.

NOTE: The price quoted shall have to be in whole numbers only and no bid in paisa will be accepted.

All the bids will have to be mandatorily submitted with digital certificate otherwise the same will not be considered.

Buyer reserves the right to reject or accept or withdraw the tender in full or part as the case may be without assigning any reason thereof.

No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender .

UOM is indicated in the e-tender Floor. Rate to be quoted in Indian Rupee

Terms & Conditions at the time of e-tender is Final.

ANDREW YULE & COMPANY LIMITED
Tea Division

General Information
Ref. Tender No.: TED/Capital/2010/032B

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.,
Fax No. & E-mail :
a) Address :

b) Telephone No. :

c) Fax No. :

d) E-mail ID :

3. Status of the organization :

4. Trade Licence No.
(Please attach a photo
copy of the licence) :

5. Banker's name
(a) Name of the Bank :
(b) Name of the Branch :
(c) Address of the Branch :

Note : A copy of Banker's Certificate to be attached.

6. Sales tax Registration No.
(a) Central :
(b) State / VAT :
(Please attach photo copies of Registration Certificate)

7. I. T. Permanent Account No.:

8. Financial Capacity : Year (2008-2009)
(a) Fixed capital :
(b) Working capital :

9. Other details

- 9.a. Factory address :
- 9.b. Telephone No. :
- 9.c. Fax No. :
- 9.d. Factory Licence No. :
- 9.e. Whether Registered :
as an SSI Unit, if yes,
Registration No.
10. Technical Capacity :
(Tools & Equipment list)
11. Manpower on Rolls
(Total Manpower in Roll)
(a) Skilled Workers :

(b) Unskilled Workers :

(c) Others :

(d) Supervisors :

(e) Engineers :
12. List of supplies of identical :
item i.e. Lathe-cum-grooving
Machine made in last
3 years.
13. Copies of Purchase Orders :
received from major Customer
for identical type of machines
(minimum 5 order copies of
different customer to be
submitted)
14. After Sales / Service facilities :
available in Assam

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

Signature of the Applicant)
Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

Annexure – II
(Part – I of the Tender)

Scope of Supply / Specification
Ref. Tender No.: TED/Capital/2010/032B

Item No. 1

Lathe-cum-Grooving Machine suitable for chasing of CTC Roller upto 52" and 13" diameter with heavy C. I. Bed, 4 Jaw Chuck, Heavy duty tool post, coolant tank and accessories including motor, starter, reversing switch complete in all respect with electronic digital readout for Zero error chasing.

Requirement : For Murphulani T. E. - 1 No.
For Desam T. E. - 1 No.
For Basmatia T. E. - 1 No.

Item No. 2

Roller Inspection Bench suitable for checking CTC Roller 48"/52" x 13" dia, complete in all respect.

Requirement : For Murphulani T. E. - 1 No.
For Desam T. E. - 1 No.
For Basmatia T. E. - 1 No.

Item No. 3

Tool & Cutter Grinder complete in all respect.

Requirement : For Murphulani T. E. - 1 No.
For Desam T. E. - 1 No.
For Basmatia T. E. - 1 No.

Note :

For any technical clarification, the tenderers may contact

- Visiting Agent (Commercial),
Andrew Yule & Co. Ltd.,
Tea Division.

Annexure – III
(Part – II of the Tender)
General Terms& Conditions
Ref. Tender No.: TED/Capital/2010/032B

1. Scope of Work
Supply as per specification complete in all respect to the respective garden on “door delivery” basis including supervision of installation and commissioning at site.
2. Location of Site
 - Murphulani Tea Estate, Golaghat, Assam
 - Desam Tea Estate, Naharkatia, Assam
 - Basmatia Tea Estate, Dibrugarh, Assam
3. Requirement
 - Murphulani T. E. - 1 No.
 - Desam T. E. - 1 No.
 - Basmatia T. E. - 1 No.
4. Delivery
The equipment are urgently required at the Estates. The tenderers are requested to indicate / confirm the best possible delivery period in the following manner.
 - For 1 set Machine - No. of days from the date of LOI.
 - For 2 sets Machine - No. of days from the date of LOI.
 - For 3 sets Machine - No. of days from the date of LOI.
5. Liquidated Damage
In the event of failure on the part of the contractor to complete entire work against the order to our full satisfaction within the specified period of completion, we may recover from the contractor as liquidated damages, a sum equivalent to ½% of material value for each week or any part thereof default, where the delivery thereof will be accepted after expiry of the date stipulated for this purpose, but limited to a maximum of 10% of material value
6. Force Majeure
Any delay or failure in the performance of either party hereto will not constitute default thereunder or give rise to any claim for damages, if any, to the extent such delays or failure of performance is caused by the occurrence such as acts of god or the public enemy, appropriation or confiscation of facilities by Govt. Authorities, acts of war, rebellion or sabotage, fires, explosions, riots and illegal strike.
7. Risk Purchase
In case the contractor fails to execute the contract fully or partly, the purchaser shall have the right to execute the work through other agencies, as decided by the purchaser at the contractor's cost and risk after giving two weeks notice in writing.
8. Terms of payment
 - a) 25% of material value as advance against Bank guarantee of equivalent amount. The Bank guarantee will be released on receipt of entire material at site.
 - b) 65% of material value alongwith 100% Taxes, Duties, Freight & Insurance Charges within 15 days of receipt of material at site duly certified by the Manager.

- c) Balance 10% of material value within 30 days from the date of commissioning duly certified by Manager against Bank guarantee of equivalent amount valid till guarantee period.
 - d) 100% payment towards supervision of installation and commissioning charges will be made within 30 days from the date commissioning duly certified by the Manager.
 - e) Statutory deductions will be made as per rules.
9. Price Variation
The quoted price should remain firm during pendency of the contract.
10. Guarantee
12 months from the date of commissioning against defective materials, faulty workmanship and desired output.
11. Purchaser's Liabilities
- a) Food and accommodation as may be available to your Engineer during installation and commissioning, free of cost.
 - b) All civil work.
 - c) Skilled/unskilled labour as available during installation and commissioning.
 - d) Erection tools and tackles
 - e) Road permit as may be required.
12. The tenderers are requested to ensure Earnest Money Deposit along with the Tender (Part-I) in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released on completion of delivery.
- | | |
|------------|-------------|
| EMD Amount | Rs.20,000/- |
|------------|-------------|
- EMD to be submitted by D.D. favouring Andrew Yule & Co. Ltd. payable at Kolkata
13. Decision for awarding contract/job is vested with the Management so as to reject, split / fragment.
14. Incomplete "Quotation/Offer" is liable to be rejected.
15. The offer must be valid for our acceptance for 60 days from the last date of submission.

Annexure – IV

Garden : Murphulani, Desam & Basmatia Tea Estates
Lathe-cum-Grooving Machine, Roller Inspection Bench, Tool & Cutter Grinder
as per Tender No. TED/Capital/2010/032B

Particulars	Unit
Basic price of equipment (Item No.1 – Ref Annx.-II)	Each
Basic price of equipment (Item No.2 – Ref Annx.-II)	Each
Basic price of equipment (Item No.3 – Ref Annx.-II)	Each
Total Basic price	Each
Packing & Forwarding Charges (LS)	Each
Excise Duty Including Edu. Cess etc.	Each
CST at Concessional Rate / VAT	Each
Transport & Insurance Charges for effecting door delivery (LS)	Each
Charges towards supervision of installation and commissioning including service tax (LS)	Each
Contract Price	Each