

**LIST OF SHORTLISTED CANDIDATES FOR VERIFICATION AND INTERVIEW FOR
ENGAGEMENT OF OFFICER ON SPECIAL DUTY (OSD)**

We are pleased to declare the names of the candidates short listed for verification of documents and interview for Engagement of Officer on Special Duty (OSD).

OSD (Systems) for Eastern Zone-Head office, Northern Zone-NRO, Southern Zone-Hyderabad

SLNO	REG. NO.	APPLICANT NAME	REPORTING TIME
<u>EASTERN ZONE</u>			
1	DMP000030	RAJIB MUKHERJEE	9.00 a.m.
2	DMP000214	SANDEEP SEN	9.00 a.m.
3	DMP000248	RAJ KUMAR SHARMA	9.00 a.m.
4	DMP000728	TAMAL DEY	9.00 a.m.
<u>NORTHERN ZONE</u>			
1	DMP000088	BIKASH KUMAR	9.00 a.m.
2	DMP000131	SUDIP SIKDAR	9.00 a.m.
3	DMP000178	UMAKANT	9.00 a.m.
4	DMP000394	PRASHANT KUMAR	9.00 a.m.
<u>SOUTHERN ZONE</u>			
1	DMP000527	DIVYA	9.00 a.m.

Call Letters for respective posts have been sent to the email addresses as declared in the application form. Read the call letter carefully before appearing for the same.

Shortlisted candidates are requested to appear for

- Verification of Documents on **Tuesday 29.03.2022.**
- Candidates who are successfully verified shall be allowed to appear for interview on the same day.

Important Instructions:

<u>ACTIVITY</u>	<u>DETAILS</u>
VERIFICATION OF DOCUMENTS Reporting Time: As indicated in the list of shortlisted candidates. Venue: MSTC Limited, Plot no.CF-18/2, Street No.175, Action Area 1C, New Town, Kolkata - 700156.	<ul style="list-style-type: none"> • <i>All documents in support of age, caste, PWD (if applicable), qualification and experience shall be verified. Candidates are required to bring all original documents and one set of copy of the same for verification.</i> • <i>Only those candidates who clear verification shall appear for next selection process.</i> • All candidates are required to report to the venue on the stipulated date and time for verification of their documents. • Please note that if any Information provided in application for the post cannot be supported with original during verification/ NOC cannot be submitted at the time of interview by the candidate, their candidature shall be cancelled at this stage and will not be allowed to appear for the interview. • Any query can be directed at careers@mstcindia.co.in.
PERSONAL INTERVIEW & SCHEDULE	<ul style="list-style-type: none"> • The interviews for all posts are schedule to be conducted face-to-face as indicated in the list of shortlisted candidates. • Shortlisted candidates requesting for interview through VC are required to appear at the MSTC Office, where he/she has been

	<p>scheduled for verification of testimonials, after receipt of communication from the Company towards their request, provided they have already intimated their choice of Office within the stipulated time, as per point 2.</p> <ul style="list-style-type: none"> • In the rare event of the shortlisted candidates not able to appear at the scheduled MSTC office on account of containment/ home quarantine of the candidate, they are required to inform the same to the company at careers@mstcindia.co.in for further instructions. • In such cases, it may please be noted that the candidature is subject to verification of documents with originals and in case of any discrepancy between the self attested documents sent through mail and the originals, your candidature will be cancelled irrespective of the stage of recruitment. Such candidates are required to provide an undertaking in the format provided by the company before appearing for interview through VC, which shall be shared at the time of communicating the specific permission for the same. • The schedule for interview given is subject to various central and state restrictions on movement and may be revised at a short notice. Hence all candidates are mandatorily required to check the MSTC website www.mstcindia.co.in/careers for any notification in this regard.
Call Letter	<ul style="list-style-type: none"> • Call Letters for respective posts sent to the registered email addresses as provided in the application form. • In case any candidate, whose name appears in the list, has not received any email, he/she may write to us or appear for the same at the venue and stipulated time on the given date along with a photo-address identity proof and other documents as mentioned above for verification.
NOC from employer	Candidates working in Government/ PSU should bring ' <u>No Objection Certificate</u> ' from their employer.
Traveling Allowance (TA Form)	No TA shall be admissible for appearing for the above processes.
Disqualification of a candidate	In case any candidate fails to produce any Original Certificate/Testimonial/Mark Sheet in support of his/her Qualification, Age, Disability and Caste declared by him/her, or fails to furnish 'No Objection Certificate' from his/her employer, wherever applicable, the candidature of the incumbent will be cancelled and he/she will not be allowed to participate in the selection process any further.
OTHER	<ul style="list-style-type: none"> • It may please be noted that candidates who applied for multiple posts shall be assessed for all the profiles in a single interview. • The candidature at any stage during the selection process is subject to verification of documents with originals and in case of any discrepancy between the credentials claimed and the self attested documents, their candidature will be cancelled irrespective of the stage of selection. Notwithstanding any of the above, the candidature is subject to furnishing of true information and can be cancelled at any stage during the selection process and even after the interview if any information is verified to be false. Canvassing in any form will

result in cancellation of the candidature.

- The fact that the above candidate has been called for Document Verification does not confer any right to the candidate to be treated as eligible in all aspects for engagement. To avoid any disappointment at a later stage, the candidate is advised to recheck whether you meet all the eligibility criteria laid down in the Notice.
- Shortlisted candidate must, therefore, ensure that they fulfill all the conditions of eligibility laid down in the advertisement/notice of the examination. If, at any stage, it is found that they do not fulfill any of the conditions of eligibility, their candidature will be cancelled and no appeal against such cancellation will be entertained.
- You are requested to arrange for your stay at the place for Document verification/ interview to get the documents verified and appear for interview, as per the schedule given in the notice on our corporate website (www.mstcindia.co.in) at your own cost and on own arrangement. No DA, etc. shall be admissible for the stay.
- Request for change of venue/ date of interview, will not be entertained. Request for change of interview time shall be considered based on viability by the company.
- For any query/clarification, one may contact at careers@mstcindia.co.in.
- Any change in interview dates shall be updated in the Corporate Website of the Company. Hence, candidates are advised to check 'Careers' at MSTC Website at www.mstcindia.co.in regularly.