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CIL E-AUCTION SCHEME 2022 (SINGLE WINDOW MODE AGNOSTIC e-AUCTION)

#### **2nd Event of CIL e-Auction Scheme 2022 for September' 2025**

The second event of CIL e-Auction Scheme 2022 (Single Window Mode Agnostic e-Auction) for the month of September'25 will be conducted by M/s. MSTC Ltd, on **23**<sup>th</sup> **September, 2025.** For more information, interested buyers may log on to WCL's website www.westerncoal.in and service provider M/s. MSTC Ltd website <a href="https://www.mstcecommerce.com">www.mstcecommerce.com</a>. WCL reserves the right to modify the offer and Terms & Conditions at any time.

#### कोल इण्डिया लिमिटेड

महारत्न कंपनी)

(भारत सरकार उपक्रम) विपणन और बिक्री

्रिविजन

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**5 DECADES OF UNEARTHING ENERGY** 

**COAL INDIA LIMITED** 

(A Maharatna Company)

(A Govt. of India Undertaking)

Marketing & Sales

Division.

'Coal Bhawan', Premises No.04-MAR, Plot No-AF-III, Action Area -1A, New Town, Rajarhat Kolkata - 700 156

Website: www.coalindia.in CIN No.L23109WB1973GOI028844

#### **CIL e-Auction Scheme 2022**

(Effective from 01.07.2025 onwards)

(Updated)

<u>Background:</u> The policy for e-auctioning of coal through a single window mode agnostic offer has been introduced in terms of MoC guidelines circulated vide letter no. CPD-23011/18/2021-CPD dated 21.03.2022 on approval from Cabinet Committee of Economic Affairs (CCEA).

<u>Objective:</u> E-auction of coal will facilitate easy availability of coal through a simple, transparent and consumer friendly online system to all sections of coal Buyers across the country.

#### **Terms & Conditions**

#### 1. Eligibility:

- 1. 1 Any Indian Buyer (viz. individual, partnership firm, companies etc.) can participate in e-Auction for procurement of coal.
- 1. 2 Before the bid is accepted, the bidder shall pay in full all sums of money due to the seller in regard to any previous supply of coal to the bidder. If there are any arrears, the seller shall be entitled not to consider such bids.

#### 2. Registration:

- 2.1 Before participation in the e-Auction, a prospective Buyer shall be required to get itself / himself registered with the Service Provider appointed by the CIL / Coal Companies for the purpose, by submitting an application in the prescribed format available on the Website of the Service Provider. The application shall be made along with the required documents such as PAN Number, GSTIN Certificate, Passport size photograph, etc. as prescribed by the Service Provider. This one time Registration can be done either online, or at the notified front office(s) of the Service Provider.
- 2. 2 After the registration, all-prospective Buyers will be provided an auto generated "Unique User ID" & a "password" based on which they can log in. Details of the registration process with the Service Provider will be available in their website.
- 2. 3 The Service Provider shall issue "Photo Identity Card" to their registered Bidders duly authenticating the identity & signature, indicating a "Unique Registration Number" allotted to them. The "Unique registration number" of the registered Bidders shall be communicated to the Coal Companies by the Service Provider.
- 2. 4 Only one registration will be done against one PAN number. However, based on more than one valid GST registration certificate, more than one registration against a PAN Number can be considered. In such cases, the details of GST number will be indicated in each 'Photo Identity Card'.
- 2.5 Bid Security: All registered bidders shall be required to submit in advance Bid security in the form of a non-interest bearing deposit at the rate as decided from time to time with service provider for participation in e-auction.

Bid Security may be paid upfront by way of e-transfer

Or,

The Bidder shall have the option to furnish the Bid Security in the form of Bank Guarantee (BG).

#### 2.5.1 BG in conventional mode:

- i. Such BG is required to be submitted separately for each subsidiary to the Service Provider, if the Bidder intends to participate in e-auction for more than one subsidiary.

  For the purpose of participation in specific e-auction event, BG may be deposited at least 3
  - working days prior to the auction date to the auction service provider.
- ii. The Service Provider shall arrange to send the scanned copy of the BG to the respective Coal Co. through e-mail to expedite taking SFMS confirmation of the BG by the Coal Co.
- iii. The BG should be drawn on any SFMS enabled scheduled Bank located at the HQ of the concerned coal company or such place as specified by the coal company and to be furnished as per the stipulated timeline.
- iv. The validity of BG shall be six months from the date of e-auction initially. It will have to be kept valid throughout the pendency of lifting and to be further extended till discharged/returned by the Coal Company after final settlement of dues if any.
- v. SFMS Confirmation of the BG shall be taken by respective Coal Co. and shall intimate the Service Provider about the same. However, in spite of effort if the coal company fails to get required SFMS conformation before the scheduled auction date, the bidder shall not be eligible to participate in the bidding and the reason for non-confirmation of BG shall be attributed to the bidders.
- vi. After completion of auction the original BG of the successful Bidders will be sent to concerned subsidiary along with the bid sheet by the Service Providers where supply of coal will start only after payment of the coal value.
- vii. In the event of failure of the Bidder to deposit the coal value for lifting of coal or any other reason as per the scheme the BG will be encashed by the concerned subsidiary.
- viii. BG against which no quantity could be successfully bided shall be returned to the bidder by the Service Provider.
- ix. BG format shall be provided by the respective Coal Company.

#### 2.5.2 BG in electronic mode(e-BG)

- i. Such **e-BG (generated through NeSL)** is required to be submitted separately for each subsidiary, if the Bidder intends to participate in e-auction for more than one subsidiary.
  - For the purpose of participation in specific e-auction event, copy of e-BG to be provided by the bidder through electronic mode to concerned coal company with copy to auction service provider at least 3 working days prior to the auction date. All electronic communications should be made through registered e-mail ids only.
- ii. The **e-BG** should be drawn on any schedule Bank located at the HQ of the concerned coal company or such place as specified by the coal company and to be furnished as per the stipulated timeline.
- iii. The validity of **e-BG** shall be six months from the date of e-auction initially. It will have to be kept valid throughout the pendency of lifting and to be further extended till discharged/returned by the Coal Company after final settlement of dues if any.
- iv. Pursuant to verification/validation, as required, the concerned coal company shall inform the auction service provider about the **e-BG** amount and other details prior to commencement of the bidding of the auction event for the purpose of participation of the bidder. The auction service provider shall also have responsibility to coordinate with the concerned coal company regarding validation/consideration of **e-BG** submitted by the bidder for participation.
- v. After completion of auction the bid sheet would be sent to the subsidiaries by the Service Providers where supply of coal will start only after payment of the coal value.
- vi. In the event of failure of the Bidder to deposit the coal value for lifting of coal or any other reason as per the scheme the **e-BG** will be *invoked* by the concerned subsidiary.
- vii. **e-BG** against which no quantity could be successfully bided shall be liable to be released.
- viii. **e-BG** format shall be provided by the respective Coal Company.

2.6. Process Fee: In addition with the bid security, the Bidders shall also be required to submit a Process Fee, in cash through e-transfer, prior to participation in e-auction at the rate of Rs.20/- per ton (or as may be decided and notified from time to time) for the intended bid quantity, inclusive of applicable taxes, with service provider for participation in e-auction. The Process fee shall be non-refundable to the extent of successful bid quantity in the bidding process.

The respective coal company will issue invoices for the Processing fees, so received.

- 2.7 As long as Bid security & Process Fee (both in the form of cash) is available in the registered buyer's account with the Service Provider, the bidder can participate in e-Auction conducted by any coal company of CIL through the Service Provider. In other words, it may be a global Bid security for participating in e-Auction conducted by the Service Provider. However, such option will not be available in case company wise BG is submitted by the Bidder in place of cash bid security.
- 2.8 The bid security and the Process Fee shall have to be deposited by the bidder by 23:59 hrs, of the day prior to the scheduled date of auction for participation. For example: If the auction is scheduled on 4th April, the bidder can deposit Bid Security & Process fees (both in cash) till 23:59 hrs. of 3<sup>rd</sup> April.

#### 3. <u>Notification:</u>

- 3. 1 Coal companies shall notify the event of e-auction, minimum 7 (seven) days in advance, through display on the Company's notice board and putting the same on the Coal Company's websites for wide publicity. The program will be intimated to the Service Provider accordingly for hoisting the same on their websites also.
- 3. 2 For Road mode, the minimum bid quantity shall be 50 tonnes and bid increment in quantity shall also be in the multiple of 50 tonnes. Moreover, the allotted quantity shall also be not less than 50 tonnes. However, for Rail mode, the bid quantity/allotted quantity has to be in multiple of rake fit quantity.
- 3. 3 The Buyer should satisfy itself / himself about the Rake fit stations / destinations from the Railways before participation in e-Auction for movement by rail.

Non-acceptance of the programme, even after the option exercised under extant Railway rules, on account of rake-fit stations / destinations being not accepted by the Railways shall be treated as a failure of the Buyer leading to forfeiture of related bid security.

#### 4. Auction Methodology:

#### 4.1 Offer structure

4.1.1 The offer will be provided by the coal company from a mine and its linked siding.

The mines, having no transportation arrangement to CIL Railway siding, may be offered as a single source with mode of dispatch by Road. However, the bidder will be free to transport coal through Road-cum Rail mode on his own arrangement and responsibility.

#### 4.1.2

- The summation of Maximum Evacuation Quantity under Offer from the mine (Road mode) and its linked siding (Rail mode) will be the offer quantity under auction.
- In case, the siding is fed from more than one mines (may be of multiple grades), the same railway siding cannot be offered twice in a single auction to avoid different bid price for same siding in a particular auction.

#### Illustration:

Suppose, the siding (S1) is fed from 3 collieries (C1, C2 & C3).

Combination	Colliery (road source)	Linked siding	Feeding Collieries
1	C1	S1	C1, C2 & C3
2	C2	S1	C1, C2 & C3
3	C3	S1	C1, C2 & C3

Note: Any one of the above combinations can be offered in a single auction. Offering of more than one of the above combinations in a single auction may fetch in different premium levels for S1 Railway Siding.

In case C1/S1 basket is offered in any auction event, then C2/S1 & C3/S1 cannot offered in the same auction event. The C2/S1 or C3/S1 can be offered in subsequent two separate auction events.

4.1.3 The range pattern of quantity from each of the feeding mines to be despatched through Rail siding will be mentioned in the offer notification based on past supply pattern. The difference between maximum and minimum level of the range will be limited to 20%. In case there is chance of variation beyond the ranges provided, the coal company may despatch coal on the changed ratio on consent of the consumers and with approval of the Board of the coal company.

#### Illustration:

Name	Total Offer	Representative Grade	Representative Size	Reserve/Floor Price
Source A	500000	G11	ROM	Based on notified price for non power of G11 grade ROM coal

Offer Description

Sou rce	Mode	Feeding collieries	Grade	Represe ntative Grade	Size	Evacuatio n Quantity under offer(tes)	Notified/ Modulate d Price (Rs/t)	Notified/ Modulated Price(Rs/t) of representative grade	Supply pattern from feeding collieries
C1	Road	-	G11	G11	ROM (- 250mm)	52000	X1	X1	
		C1	G11		DOM (		X1		15% - 35%
S1	Rail	C2	G13	G12	ROM (- 250mm)	448000	X2	X2	50% - 70%
		C3	G12		23011111)		X3		25% - 45%

- 4.1.4 Auction will be held in a mode agnostic manner on the grade and size of the Road source (Representative Grade and Size) with a floor price based on Modulated/Notified price of the Road source.
- 4.2. Bidding Process:
- 4.2.1 The registered Bidders shall be required to record their acceptance after login, of the Terms & Conditions of the e-Auction before participation in the actual Bidding Process.
- 4.2.2 Before participating in e-Auction, Bidders are to satisfy themselves with the quality of coal being offered.
- 4.2.3 Prospective Bidders are entitled to Bid for the quantity to the extent of amount of Bid Security plus Process Fee (Bid security + Process fee), as applicable, which is available with the Service Provider in the Bidder's account at the time of Bidding.

#### 4.2.4 bidding mechanism:

4.2.4.1 The Buyers while Bidding shall quote their "Bid price" per tonne in Indian Rupee as base price for coal/coal products on FOR/FOB colliery basis, exclusive of other charges like statutory levies, surface transportation charges, sizing/beneficiation charges, taxes, cess, royalty, SED, & any other charges as will be applicable at the time of delivery. These charges as well as freight etc. shall be on the Buyers' account.

4.2.4.2 The Bidder has to Bid for a price equal to or above the Floor price to secure consideration in the concerned e-Auction.

The bidder will have to place bid against each Source for each mode separately which will be combination of Quantity, Price, Preferred mode i.e. either Road or Rail.

In case Rail is chosen as preferred mode of the bid, the bid quantity will be in multiple of 4000 tonnes/rake factor subject to maximum bid quantity not exceeding the concerned Rail mode quantity in offer notification of the Source.

In case Road is chosen as preferred mode of the bid, the bid quantity will be in multiple of 50 tonnes subject to maximum bid quantity not exceeding the concerned Road mode quantity in offer notification of the Source.

However, the bidder shall have option to place bid for any or both of the modes in a particular source as per the bid placing criteria. As such the bidder shall have option to place bid for either or both mode (Rail and Road) subject to evacuation quantity of each mode & particulars under offer notification. In case the bidder opt for both the modes, the bid has to be placed separately for each mode.

#### 4.2.4.3

- > The date, time and period of e-Auction as notified in advance including closing time on portal of Service Provider shall be adhered to.
- > Bid extension and Bid Improvement criteria:
  - o The normal auction period will be 1:30 Hrs
  - After the normal period of 1:30 Hrs, the closing time of e-Auction will be automatically extended up to last Bid time, plus 5 minutes, so that opportunity is given to other Bidders for making an improved Bid on that item.
  - The Bid/Increased or Improved Bid for the above purpose will be as follows:
    - a. During Normal e-Auction period of 1:30 hours, any one of the following three:
    - Price Increased (in the multiple for Rs. 20/ton) without increment in bid quantity
    - Quantity increased (in the multiple of 50 tonnes for Road mode and in multiple of 4000 tonnes in Rail mode) without increase in Price
    - Both Price increase (in the multiple fo Rs. 20/ton) and Quantity increased (in the multiple of 50 tonnes for Road mode and 4000 tonnes in Rail mode bid)
    - b. During First Extended e-Auction period of 1:31 hrs-2:00 hrs, any one of the following two:
    - Price Increased (in the multiple for Rs. 50/ton) without increment in bid quantity
    - Both Price increased (in the multiple for Rs. 50/ton) and Quantity increased (in the multiple of 50 tonnes for Road mode and 4000 tonnes in Rail mode bid)
    - c. During Second Extended e-Auction period of 2:01 hrs-2:30 hrs, any one of the following two:

- Price Increased (in the multiple for Rs. 100/ton) without increment in bid quantity
- Both Price increased (in the multiple for Rs. 100/ton) and Quantity increased (in the multiple of 50 tonnes for Road mode and 4000 tonnes in Rail mode bid)
- d. During Final Extended e-Auction period beyond 2:30 hrs, any one of the following two:
- Price Increased (in the multiple for Rs. 200/ton) without increment in bid quantity
- Both Price increased (in the multiple for Rs. 200/ton) and Quantity increased (in the multiple of 50 tonnes for Road mode and 4000 tonnes in Rail mode bid)
- > If no bid/improved bid is received in last 5 minutes at any point of time during the Extended Period, the auction will stop automatically.
- 4.2.4.4 While maintaining the secrecy of Bidder's identity, the web site shall register and display on screen source/mode-wise offer, source/mode-wise lowest and the highest successful Bid price at that point of time during bidding. The system will not allow a Bidder to Bid in excess of his entitled quantity as per the amount corresponding to bid security + process fee. Each bidder is entitled to register single bid for each mode under each offer source of auction notification. However, the bidder may register improved bid at any point of time during the auction.
- 4.2.4.5 Following criteria would be adopted in deciding the successful Bidders:-
  - (a) Precedence will be accorded to the highest Bid price in the descending order (H1, H2, H3 and so on) as long as the offered quantity is available for allocation.
  - (b) If two or more Buyers Bid the same highest price, precedence for allotment will be accorded to the Buyer who has placed the Bid for the higher quantity.
  - (c) In case two or more Buyers Bid the same price and the same quantity, precedence will be given to the Buyer who has accorded his Bid first with reference to time.

The Bid Seniority of the successful bidders shall also be decided following the above criteria.

4.2.4.6 On completion of the bidding, the successful bidder shall be intimated by the service provider through allocation letter/details about source/mode, winning bid quantity, bid price, bid seniority. Further, the intimation should also contain the overall modewise offer and quantity unallocated for the concerned source in the auction.

After the above process, if some quantity of the bidder remains unallocated, equivalent Bid security will be refunded to the concerned bidder by the service provider.

- 5. Post e-Auction process:
- 5.1 Each successful Bidder will be intimated through e-mail / SMS by the Service Provider on the same date after the closure of e-Auction. However, it will be the responsibility of the Bidder to personally see and download the result displayed on website, on the same date after close of e-Auction.
- 5. 2 Determination of coal supplying price:
  - a) From the bid price, % premium over the Modulated price of the representative grade shall be derived.
  - b) In case the grade of the despatch point is different from that of the representative grade, the percentage premium over Modulated price of the representative grade will be applied on the Modulated price of the grade of despatch point to arrive at bid price

of the respective source/dispatch point. The final bid price, so arrived, will be rounded off to next higher integer.

In case of Rail mode, the bid price of representative grade of the siding and also for each feeding mines, so derived, will be mentioned in the allocation letter.

Coal value for the rake will be taken on the basis of representative grade of siding.

The differential amount of highest grade (of feeding mines) and representative grade of the siding will be taken from the bidder in the form of financial coverage like Bank Guarantee etc. Customer may have option to deposit the differential amount in cash also.

The concerned coal company shall issue necessary notice/intimation in this respect.

- c) In case Steam/Slack coal is allotted for auctions held on the representative size of coal, the % premium derived will also be applicable over the price differential between representative size & Steam/Slack coal, as the case may be.
- d) The successful bidder will be depositing the balance coal value (over and above the Bid security submitted) and this will include applicable transportation charge, sizing charge, any other charge.
- e) Although the auction will be held on the representative grade and size, the successful bidder shall be bound to accept coal for any grade and size from the allotted siding in case of Rail despatch.
- 5. 3 The successful Bidders after the e-Auction will be required to deposit coal value with the concerned Coal Company, within a period of ten working days, after the date of closing of e-Auction. Ten working days would be reckoned as applicable to the respective Subsidiary Coal companies' office where the payment/ deposit is required to be made.
- 5.4 Equivalent amount of Bid Security of successful Bidder corresponding to successful Bid quantity, shall be blocked and will be transferred to Coal Company by the Service Provider along-with the Bid sheet in respect of successful Bidders.
- In case there is change in declared grade (due to revision in grade declaration notification) of the dispatch point in the interim period from the date of bidding and date of dispatch, the customer may opt out from taking coal in the changed grade by submitting application within 7 days of such notification.

In case of opt out by the bidder, the equivalent bid security to the extent of proportionate bid quantity from the date of grade notification will be refundable.

#### 6. Terms of payment:

- 6. 1 The coal value to be deposited in advance by the successful Bidders shall be computed and deposited after making provision for the Bid Security amount for the successful Bid quantity already transferred by the Service Provider to the subsidiary Company. In other words, the coal value to be deposited and Bid Security amount together, shall be equivalent to the 100 % coal value. In case the Buyer fails to deposit coal value to the extent of 100% of successful bid quantity within the specified timeline, the corresponding Bid security for the portion of failed quantity will liable for forfeiture. The coal value backed quantity will be considered as Booked Quantity and further commercial calculations will be done on the basis of Booked Quantity by the Bidder.
- 6. 2 Bid Security amount shall not be treated as an adjustment towards the coal value but

would remain as a 'Security Deposit' for performance of the Bidders towards completion of the said transaction.

- 6. 3 The above Security Deposit (as converted from the Bid Security amount) would be adjusted as coal value, only after completion of lifting of coal covered under coal value paid, excluding Security Deposit. However, in the event of any default in performance by the Bidder, the provision of forfeiture of the 'Security Deposit' [as converted from the Bid Security (inclusive of taxes)] as stipulated, would be applicable.
- In case of road supplies, once the coal value is deposited by way of e-transfer or Demand Draft /Pay Order, drawn in favour of the concerned Coal Company, along-with the debit advice issued by the Bank, certifying that the DD/pay order has been issued, by debiting the account of the concerned Buyer, Sale/Delivery orders shall be issued within seven days by the Coal Company after encashment of Buyer's financial instrument/receipt of payment.

In case of successful Bidders, if the coal value is deposited for less than the allotted Quantity but not below 50% of the allotted quantity or, 50 tonnes whichever is higher, the Coal Company shall accept the payment for the said amount and forfeit the Bid Security for the failed quantity. However, if the Buyer fails to deposit the coal value for at least 50% of the allotted quantity or 50 tonnes whichever is higher than the entire Bid Security of the allotted quantity shall be forfeited.

In case of Sale of washery reject, wherein disposal of the product of washery requires prior permission from CCO in terms of washery Reject Policy of GOI, coal companies shall have option to issue Sale/Delivery order after receipt of relevant CCO order/permission subject to payment of coal value.

- 6. 5 However, a successful Bidder whose allotted quantity is only 50 tonnes will be allowed to deposit coal value for minimum 90% i.e. 45 tonnes within the stipulated period of 10 days without which the amount shall not be accepted. In such event they shall be permitted to deposit the balance fractional amount, limited to 10 % of the total coal value of 50 tonne, within the subsequent period of 3(three) working days. In spite of this, if they fail to deposit full coal value of 50 tonne (minimum Bid quantity), Bid Security for entire 50 tonne shall be forfeited.
- In case of rail borne supplies, there shall be two options available. While submitting program, the Bidder at his option can deposit 100 % BG on the prescribed format from the Buyers own account or else may deposit 100% amount through e-transfer or Demand Draft /pay order, drawn in favour of the concerned Coal Company, along with the debit advice, issued by the Bank certifying that the DD/Pay Order has been issued by debiting the account of the concerned Buyer.
- 6.7 In case of Buyers who have booked their rail programme through BG, a notice for deposition of coal value by way of e-transfer, DD/Pay order, will be displayed on the notice board of the Coal Company, at least three working days in advance before the expected date of offer to the Railways for allotment. The Buyer will be accordingly required to deposit DD/Pay Order along with the debit advice to the tune of BG involved in the programme, within 48 hours of such notice.

In the event of non-deposition of 100% coal value by the Bidder in terms of Clause-6.7 above, the consent given against rake programme will be withdrawn by the Coal Company and Bid Security as per e-Auction scheme will be forfeited.

6. 8 The successful buyer shall pay any additional sum which may become payable by the seller under any statutory provision over and above the amount claimed in the invoice. The successful bidder will also be entitled to a refund of the sum of taxes to the seller on account of reduction, if any of the statutory levies claimed in the invoice by the seller, on receipt/adjustment of the said amount by the Seller.

- 6.9 In case of delayed Refunds/Delay in Return of Bank Guarantees interest will be applicable as per the SOP/modality for Interest on Delayed Refunds/Delay in Return of Bank Guarantees available in CIL/Coal Companies website and as updated from time to time.
- 7. <u>Procedure of Coal Delivery</u>

#### By Road:

- 7. 1 Coal Company shall issue Sale / Delivery Orders to the successful Bidders in terms of Clause 6.4 after realization of payment.
- 7. 2 The validity period to complete lifting of coal by road shall be 45 days from the date of issue of Sale/Delivery Order.

#### By Rail:

- 7. 3 The seniority of Buyers in case of rail borne supplies shall be guided by the seniority list as provided by the Service Provider based on Buyer's Bids.
- 7.4 The quantity allotted against each rake is indicative quantity only and delivery shall be made on the basis of actual weighment by the Seller at the loading end.
- 7. 5 The coal company has to provide 'consent' to the Railway program within 30 days of the date of auction. The validity period for taking allotment will be 45 days from the date of 'consent' by coal company. Loading validity of the allotted rakes shall be 90 days from the date of allotment. The rakes which are not loaded within the loading validity will lapse and the Bid Security for the relevant quantity will be refunded. It is clarified that after rakes are sanctioned by Railways and offer is made by Coal Company to Railways, ensuring transport arrangement (rake allotment) as per bid for scheduled loading towards performance of contract is the sole responsibility of bidder. However, after allotment, in case, the allotted rakes are not loaded within the above loading validity, the rake will lapse and the Bid Security for the relevant quantity will be refunded.
- 7. 6 Although loading will be the responsibility of the Coal Company, but to avoid any complaint regarding over-loading, under loading and quality, the Buyer himself or his authorized representative may supervise loading at the loading point. The authorized representative must carry valid authority letter along with photocopy of Identity Card issued by Service Provider.
- 7.7 Overloading & Under loading: All charges (including taxes, levies etc.) related to Underloading & Overloading imposed by Railway will be equally shared by Buyer and Seller.
- 7.8 The weighment at the loading end shall be final and binding for all commercial purposes.

#### 7.9 Change of Mode:

The change of mode will be exercised within the Rail and Road mode of the concerned source.

The conversion from Change of mode will be allowed to the extent of unallocated quantity in each mode against evacuation quantity of the specific mode of the concerned source under offer of the specific e-auction event.

#### 7.9.1 Rail to Road:

- The successful bidder will be supplied coal through the mode selected by the bidder at the time of bidding.
- The quantity requested for change of mode from Rail to Road may be allowed by coal company to the extent of unallocated quantity in the mine offered in Road mode in the auction
- Coal Companies may allow such change in the mode from Rail to Road in cases where there is minimal chances of movement of allotted rake by Rail mode within the permissible time.
- The bidder may change its mode from rail to road mode without any additional premium. The payment of coal value to be paid in case of mode change from Rail to Road will be on the basis of following:

Higher of -

- a) % premium fetched in the specific bid of the bidder in original Rail siding of the source
- b) The minimum % premium fetched in the mine/colliery offered under Road mode of the source notification

The higher of above a) or b) will be applied over the applicable price of the Road source along with specific/other charges in the Road mode, if any, and taxes/levies etc. for the purpose of deposition of coal value.

- The change of mode from rail to road application has to be received by the coal company within 30 days of the of allocation date (Last Date for Rail to Road).
- Coal company would notify/intimate acceptance or non-acceptance of the request for change of mode within 5 days of expiry of the 30 days timeline for application.
- On acceptance of the application for change of mode, the concerned Railway program will be cancelled by the coal company followed by issuance of Road Sale Order.
- The validity of the Road Sale Order will be 45 days and in no case exceed the original validity of the rake i.e. 90 days from the date of allotment.
- The customers having higher seniority in the bidding will be given priority for such change of mode.
- The seniority of the bids opting for change of mode will be placed after the road bids originally placed in the auction.
- If there are multiple applications for change of mode, the date of such application will be considered for determining the seniority. In case multiple applications are received on the single day, the original bid seniority will be considered for determining the seniority in the road mode.
- The other relevant terms and conditions including penal clauses shall be applicable as per provisions of this scheme document on such quantity allowed under change of mode.

#### 7.9.2 Road to Rail:

- The successful bidder will be supplied coal through the mode selected by the bidder at the time of bidding.
- The quantity requested for change of mode from Road to Rail may be allowed by coal company to the extent of unallocated quantity in the concerned Rail mode under auction and only when there is high possibility of movement of the rake within the validity period.
- The bidder may change its mode from road to rail mode without any additional premium. The payment of coal value to be paid in case of mode change from Road to Rail will be on the basis of following:

Higher of -

- a) % premium fetched in the specific bid of the bidder in original mine/colliery of Road mode of the source notification
- b) The minimum % premium fetched in the linked Rail siding of the source notification The higher of above a) or b) will be applied over the applicable price of the Rail siding along with specific/other charges in the Rail mode, if any, and taxes/levies etc. for the purpose of deposition of coal value.
- The applied quantity for change of mode from road to rail must necessarily be of minimum of a rake load factor i.e. 4000 tonnes or in multiple thereof.
- Any quantity above the rake load factor will not be allowed for such conversion and has to be lifted by original Road mode else forfeiture of Bid security will be applicable as per extant provision.
- Application for change of mode is to be given within 30 days of issuance of Road Sale order.
- Coal company would notify/intimate acceptance or non-acceptance of the request for change of mode within 5 days of expiry of the 30 days timeline for application.
- On acceptance of the application for change of mode, the concerned Road Sales Order will be cancelled by the coal company followed by allotment of Rail program. The allotment of the rake has to be made within 15 days of expiry of the 30 days timeline for application
- The Rail program on mode transfer will have maximum validity till 90 days from the date of allotment.
- Rake will stand expired on completion of the above validity period without any penal consequences to both sides.
- The seniority of the bids opting for change of mode will be placed after the rakes originally allotted in the auction.
- The date of receipt of application for change of mode will be considered for determining the seniority of such transferred rake.

- In case multiple applications are received on the single day, the original bid seniority will be considered for determining the seniority.
- The other relevant terms and conditions including penal clauses shall be applicable as per provisions of this scheme document on such quantity allowed under change of mode.

7.9.3 In case of exercising change of mode, although no additional premium will be charged, any charge specific to the changed mode has to be deposited by the customer. Such mode specific charge has to be deposited by the bidder within 5 days of acceptance of their request by coal company for change of mode.

#### 7.10 Compensation for short delivery/lifting

If the Level of Delivery by the Seller, or the Level of Lifting by the Purchaser falls below 90% of the Booked Quantity i.e. coal value backed bid quantity, the defaulting Party shall be liable to pay compensation to the other Party for such shortfall in Level of Delivery or Level of Lifting, as the case may be ("Failed Quantity" in tonnes). The compensation/penalty will be product of failed quantity below 90% of Booked Quantity (i.e. coal value backed quantity) and Bid security/ton.

The above compensation/penalty will be subject to clause no. 11.2(Insuperable conditions), clause 7.5 (lapsed quantity due to non-supply of rakes within 90 days of allotment). The penalty/compensation will be applicable in case balance unlifted quantity is equal or more than a truck load(9 tonnes) for Road mode and a rake load(4000 tonnes) for Rail mode, as the case may be.

The portion of quantity of less than 90% of the booked quantity, not lifted by the bidder due to the reason attributable to Bidder will be liable for penalty amounting to forfeiture of proportionate Bid Security for the corresponding failed quantity below 90% of value paid booking.

The portion of quantity of less than 90% of the Booked quantity, not supplied by the Seller due to the reason attributable to Seller will be liable for penalty at the applicable rate of Bid Security/ton.

#### 8. Refund of Bid Security for Unsuccessful Bidders:-

In case of unsuccessful Bidders, The Bid Security shall be refunded fully/partially by the Service Provider after the auction is over.

However, if no such request is received the Service Provider will retain the Bid Security for participation in e-Auction in future.

9. <u>Forfeiture of Bid Security for Buyers/ Penal provision for Seller:</u>

Forfeiture of Bid Security for Buyers:

The Bid Security submitted by the successful Bidders will be liable for forfeiture in the following cases:

- 9.1 Deleted.
- 9. 2 Deleted.
- 9.3 If after completion of e-Auction, a successful Bidder fails to make payment(in full or part) for the coal value of Bid quantity including all other charges within the stipulated time, the proportionate Bid Security equivalent to the failed quantity shall be forfeited subject to the provisions at Clause 6 and/or,
- 9.4 If the successful Bidders do not lift 90% of the Booked Quantity within the stipulated validity period, the proportionate Security Deposit (as converted from the Bid Security amount) or the applicable BG amount for the unlifted quantity i.e. failed quantity below the level of 90% of Booked Quantity would be forfeited subject to clause 7.5, 7.9 & 11.2. Forfeitable Bid Security amount can be deducted from coal value also instead of BG encashment, as per choice of bidder.

Such forfeiture, however, would not take place if the Coal Company has failed to offer full or part of the successful Bid quantity within the validity period. In such cases again, no forfeiture would take place if the balance quantity is less than a truck load/rake load.

- 9.5 If the Buyer cancels the order/Rake after booking, the applicable Bid Security or the applicable BG amount (for portion of quantity of the cancelled rakes below 90% of Booked Quantity) shall be forfeited for the rake/order cancelled.
- 9. 6 After rakes are sanctioned by Railways and offer is made by Coal Company to Railways, ensuring transport arrangement (i.e. rake allotment) as per bid for scheduled loading towards performance of contract is the sole responsibility of bidder and any failure regarding allotment of rake will lead to forfeiture of bid security. However, in case allotted rake gets lapsed due to non supply of rake by Railways within the validity period, such lapsed quantity will not be liable for penalty calculation on either side.

#### Penal provision for Seller:

9.7. Penalty at the rate of applicable bid security/ton will be applicable to the Seller (coal company) in case of failure to supply of allotted quantity to the bidder (for the portion of quantity below 90% of Booked quantity) for the reason attributable to the Seller only, subject to clause 11.2, clause 7.5 and clause 7.9 and other applicable provisions of the Scheme document.

#### 10. Refund of Coal value:

The balance coal value of the unlifted quantity after the expiry of the validity period for supply of coal and completion of required commercial formalities shall be refunded subject to forfeiture of Bid Security if required, in terms of the forfeiture clause & other provisions as above.

#### 11. General Terms & Conditions:

- 11.1 The coal procured under e-Auction is for use within the country and for Export. However, in case of export the onus of complying any law/government rule/regulation/statutory guideline regarding export of coal shall lie only with the buyer/exporter.
- 11. 2 All terms and conditions of Scheme are subject to Insuperable Conditions as applicable.

#### **Insuperable Conditions:**

The term "Insuperable Conditions" as used in this e-auction scheme shall mean any act, circumstance or event or a combination of acts, circumstances and/ or events which wholly or partially prevents or delays the performance of obligations by any Party ("Affected Party") and if such act, circumstance or event or combination thereof is not reasonably within the control of and not caused by the fault or negligence of the Affected Party, and provided that such act, circumstance or event or combination thereof falls within one or more of the following categories including:

- (a) flood, inundation of mine, drought, lightening, cyclone, storm, earthquake or geological disturbances, eruption of gases, subsidence and such natural occurrences;
- (b) explosions, mine fire and other fire, contamination of the atmosphere by radioactive or hazardous substances;
- (c) civil disturbance such as riot, terrorism etc.;
- (d) industry wise /nation-wide strikes in the sector in which either Party operates in;
- (e) any Applicable Law, ordinance or order of the Central or State Government, or any direction of a statutory regulatory authority that restricts performance of the obligations hereunder;

- (f) any epidemic/pandemic;
- (g) the enactment, promulgation, amendment, suspension or repeal of any Applicable Laws after the commencement of lifting validity i.e. for Rail mode from the date of allotment and for Road mode from the date of issuance of Delivery/Sale order; and/ or
  - (h) any delay or direction or order on the part of the Government of India or relevant State Government or denial or refusal to grant or renew, or any revocation, or modification of any required permit or mining lease or governmental approvals including but not limited to those related to land acquisition or environment/ forest clearance provided that such delay, modification, denial, refusal or revocation was not due to a cause attributable to the Affected Party; provided that a Insuperable Conditions shall not include within its purview, any economic hardship, equipment failure and/ or breakdown other than as specifically set forth above.

#### **Burden of Proof**

The burden of proof as to whether any Act related to Insuperable Conditions has occurred shall be upon the Affected Party claiming the occurrence or existence of such Insuperable Conditions.

#### Effect of Insuperable Conditions

The Affected Party who is rendered wholly or partially unable to perform its obligations because of an Insuperable Conditions, shall be excused from performance limited to the extent performance is so affected by Insuperable Conditions, provided that:

- (a) within 15 (fifteen) Business Days after the occurrence of the inability to perform due to a Insuperable Conditions, the Affected Party provides a written notice to the Non-Affected Party of the particulars of the occurrence, including an estimation of its expected duration and probable impact on the performance of its obligations hereunder, and continues to furnish periodic reports with respect thereto to the other Party at an interval of every 15 (fifteen) days during the period of an Insuperable Conditions till completion of lifting/loading validity;
  - (b) the Affected Party shall use all reasonable efforts to continue to perform its obligations hereunder and to correct or cure, as soon as possible, the Insuperable Conditions;
  - (c) the suspension of performance shall be of no greater scope and no longer duration than is reasonably necessitated by the Insuperable Conditions;
  - (d) the Affected Party shall provide the Non-Affected Party with prompt notice of the cessation of the Insuperable Conditions giving rise to the excuse from performance and shall thereupon resume normal performance of obligations under this Agreement with utmost promptitude;
  - (e) the non-performance of any obligation of either Party that was required to be performed prior to the occurrence of an Insuperable Condition shall not be excused as a result of such subsequent Act related to Insuperable Conditions;
  - (f) the occurrence of an Insuperable Condition shall not relieve either Party from its obligations to make any payment hereunder for performance rendered prior to the occurrence of the Insuperable Condition or for partial performance hereunder during period of subsistence the Insuperable Condition;
  - (g) the Insuperable Condition shall not relieve either Party from its obligations to comply with Applicable Laws; and

- (h) the Affected Party shall exercise all reasonable efforts to mitigate or limit damages to the Non-Affected Party on account of its non-performance due to the Insuperable Condition
- (i) Non acceptance of fiery coal by Buyer and non supply of fiery coal by the Seller from the concerned source
- (j) Change of grade of coal, with due notification, of the concerned source during the Supply/Validity period.
- 11. 3 Bidders must always ensure to keep their email address valid. In any case Buyers cannot be absolved from fulfilling the responsibility of compliance of any of the terms and conditions herein including payment terms due to non-receipt of emails from the Service Provider.
- 11. 4 Bidders must be extremely careful to avoid any error in Bidding (whether typographical or otherwise) and they are fully responsible to check and rectify their Bid before submitting their Bid into the live e-Auction floor by clicking the "Bid" button. During the auction if the incremental Bid price is more than 50% of the immediate preceding Bid price, then the system will seek a reconfirmation from the Bidder before the Bid is registered.
- 11. 5 There is no provision for Bidding in decimals. The Bidder shall be solely responsible for all consequences arising out of the Bid submitted by him (including any wrongful Bidding by him) and no complaint /representation will be entertained by the Service Provider/Coal Company in this regard.
- 11.6 The decision of the Director-In-Charge of Marketing of CIL / Coal Company in matters related to this e-Auction shall be final and binding on the Bidders / Buyers.

#### 11.7 Change of name:

In case of change of name of the bidder between obtaining successful bids to closure of the transaction, the following documents shall have to be submitted by the bidder for examination and decision by the coal company-

- A. For Companies-
- 1. Certificate of Incorporation pursuant to Change of Name
- 2. GSTIN certificate with new name
- 3. PAN with new name
- B. For proprietorship & partnership firms-
- 1. Relevant affidavit sworn in before Magistrate declaring the change of name
- 2. Newspaper publication regarding change of name of the company

The old name of bidder shall be mentioned along with new name in the record of coal company.

Coal company shall inform the auction service provider regarding such change of name for updation in the database regard. Consumer shall have to fulfill its all obligations during the process of change of name and thereafter.

- 11. 8 Refusal on account of non-suitability and /or sub-standard quality for the allotted quantity of coal shall not be acceptable.
- 11.8.1 With regard to quality of coal, the bidder/buyer will have the option of availing third party sampling facility.

It is expressly clarified that (effective from 01.10.2025 onwards) in the event third party sampling has not been opted by the consumer, the coal company shall collect the samples of coal dispatched following the approved procedures in presence of Customer representative (if available) and conduct the analysis in the company's lab. The results of the analysis so conducted would be binding on both the purchaser and the seller. The initial billing will be done on declared grade and regular debit/credit note would be issued to the extent of difference in the base price of declared grade and analyzed grade of coal so obtained. However, failure of the purchaser to be present will not invalidate or be a ground for disputing the sampling and analysis carried out by the seller.

The cost of sampling & analysis of coal shall be borne by the Coal Companies under this arrangement.

Note: The above clarification pertaining to non-opting of Third-Party Sampling by the buyer and related/relevant clauses in this scheme to be effective from 01.10.2025 onwards

- 11.8.2 The Third Party sampling facility shall be extended as an option to the buyers. the Buyer shall be required to give his option on whether he proposes to avail third party sampling in accordance with the terms hereof or not during bidding at the e-auction platform. Such information shall be provided by the Service Provider to the respective Coal Co. along with the bid sheet.
- 11.8.3 Buyers opting for third party sampling can avail such facility as per following basic conditions:
  - i. The facility shall be extended at the Delivery Point only and such third-party sampling shall be undertaken throughout the period of lifting in accordance with the procedure for third party sampling for non- power sector. The sampling provisions shall be as per the model tripartite agreement for third party sampling under non-power sector, notified in public domain and as updated from time to time.
  - ii. For any reason whatsoever, the third-party sampling opted but cannot be conducted in accordance with the procedure for third party sampling for non- power sector, Sampling and analysis to be carried out by the Seller in presence of the purchaser at the Delivery Point. However, failure of the purchaser to be present will not invalidate or be a ground for disputing the sampling and analysis carried out by the seller.
  - iii. If for any reason whatsoever, the third-party sampling/Joint Sampling/Sampling by Seller (refer 11.8.2) cannot be conducted in accordance with the procedure for sampling for non-power sector, the supplies will be treated in the manner as in case of buyers not desirous of third-party sampling.
  - iv. For availing the facility of third-party sampling signing of tripartite agreement as per format available with Coal Company and other required formalities shall be required to be completed within a period of ten working days, after the date of closing of e-auction. Ten working days would be reckoned as applicable to the respective Subsidiary Coal Company's office.
  - v. 50% share of the cost of third party sampling shall be borne by the purchaser in terms of the tripartite agreement. Such payment shall be made by the purchaser directly to the third party agency.
  - vi. Bidders who did not opt for third party sampling at e-auction platform would not be entitled to avail the said facility at any time during the period of lifting under the said e-auction event.
  - vii. Buyers opting for third party sampling shall submit a financial coverage towards upgradation of coal arising out of third-party sampling for the amount decided by the Coal Co. considering the likelihood of upgradation as per third party sampling based on available trends.

However, w.e.f. from 01.10.2025 onwards, irrespective of the buyer opting of Third Party Sampling or not, all the Buyers shall have to submit a financial coverage towards upgradation of coal arising out of Sampling/third party sampling, as the case may be, for the amount decided by the Coal Co. considering the likelihood of upgradation as per Sampling/third party sampling based on available trends.

Such financial coverage shall be provided as following depending on whether Bid Security has been submitted in the form of cash or BG.

#### (I) If Bid Security in the form of cash

a) Coal value shall be deposited considering the Bid Security amount i.e. coal value to be deposited and Bid Security amount taken together shall be equivalent to the 100% coal value as per clause 6.1 of the scheme.

b) The differential amount as mentioned in 11.8.3 above shall be furnished by Demand Draft/Pay order/e-transfer, referred to as cash prior to signing of tripartite agreement.

#### (II) If Bid Security in the form of BG (conventional/electronic)

- (a) In case of submission of Bid Security in the form of BG/e-BG, the successful bidder shall deposit the applicable coal value without any adjustment of Bid Security as per clause 6.1.
- (b) No additional financial coverage shall be required if the amount of BG/eBG for Bid Security covers the differential amount as per 11.8.3
- (c) In case of shortfall in financial coverage as per 11.8.3 for availing Sampling/third party sampling (as the case may be), BG/eBG or cash shall be furnished over and above the BG/eBG amount for Bid Security.
- (d) SFMS confirmation (except for e-BG) shall be taken by the respective coal company. In case of any default in the BG(including e-BG)/non receipt of relevant confirmation of BG (as applicable), the concerned buyer shall not be allowed for the third party sampling facility for supplies against the relevant e-auction event. However, w.e.f 01.10.2025 onwards, in case of any default in the BG(including e-BG)/non receipt of SFMS confirmation of BG (if applicable), the concerned buyer shall not be allowed to lift coal unless the desired details/document is submitted. In case of non-compliance, such non-lifting/supply shall lead to performance related penal consequence for the bidder/buyer against the relevant e-auction event.
- (e) BG/e-BG furnished for financial coverage towards Sampling/third party sampling results (as the case may be) and also the BG/e-BG for Bid Security used as financial coverage for Sampling/third party sampling results shall be for minimum six months initially. It will have to be kept valid throughout the pendency of lifting and to be further extended till discharged/returned by the Coal Co. after final settlement of dues if any.
- 11.8.4 The Buyer shall also provide an indemnity bond, indemnifying that shortfall in payment if any arising out of result of Sampling/third party analysis shall be paid within 2 working days of such demand by the coal company.
- 11.8.5 Coal Company would be entitled to realize any outstanding amount from any other coal supply /payment etc. of the Bidder from any of the subsidiaries of CIL including NEC or by any other means whichever is available to the coal company.
- 11.8.6 Where the sampling/Third Party Sampling and analysis is undertaken and the same leads to variations in grade vis-a-vis declared grade as on the date of lifting, the adjustment/payment by way of debit/credit note shall be done in the following manner: -
  - (a) The initial invoice shall be raised based on declared grade and notified price at the time of lifting plus percentage premium over notified price of representative grade. This invoice shall be subject to adjustment pursuant to Sampling/third party sampling analysis, as applicable.
  - (b) In case the analysis result is different from the declared grade, the bid price shall be calculated by applying the percentage premium (over notified price of the representative grade arrived in the auction) on the notified price of the revised grade of despatch.
  - (c) The differential amount between initial invoice and the payable amount after third party sampling analysis shall be adjusted/paid through debit/credit note as the case may be within seven days after reconciliation of final results.

- (d) In case of issue of Debit note, the differential price with all applicable taxes and levies shall be payable.
- (e) In case of issue of credit note, adjustment/refund of differential price along with Goods & Services Tax (GST) shall be made as applicable. Any credit in respect of other taxes and levies, be adjusted/refunded if and when received by the Seller.
- 11.8.7 Notwithstanding the above, it is clarified that in case of coking coal, if pursuant to the Sampling/ third party sampling by a Third Party Agency, as the case may be, the test results establish that the Grade of Coal supplied falls outside the categorization stipulated in Table of the notification dated 24th January, 2019 issued Ministry of Coal or as modified from time to time, then the supplied coal shall be deemed to be non-coking coal. Such non-coking coal shall be graded on GCV bands and the grade for such non-coking coal shall be established on the GCV band within which it falls.
- 11.8.8 Notwithstanding anything to the contrary contained herein, in the event that the Purchaser does not opt for third party sampling, it shall be obligated to pay, throughout the period of lifting, the applicable price and the other applicable charges in respect of the allocated/sampled Grade of Coal and shall not, in any way be entitled to benefit from or rely on the results of third party sampling availed by any other purchaser of Coal or results of sampling of any other Purchaser.
- 11. 9 Coal Company / Service Provider reserve the right to cancel the sale of coal under this e-Auction from any source / location in part or whole at any stage at its sole discretion without assigning any reason thereof and no party shall have any right whatsoever to raise any claim in that regard on that count.
- 11.10 CIL/Coal Company reserves their rights to amend/modify and revise the terms and conditions contained herein in full or in part at any point of time and no party shall have any right whatsoever to raise any claim in that regard on that count.
- 11.11 While the sale under e-auction is independent both parties shall be entitled to claim and recover from the other any excess or differential tax and statutory levies at any time within a period of 3 years from the date on which the sum becomes recoverable. Both parties shall have a lien on any sums of money belonging to the other, which may come to their possession or control to the extent of the sum recoverable from the other.
- 11.12 In the event of any dispute, Bidder / Buyer is necessarily required to represent in writing to the General Manager/HoD (Marketing & Sales) of the concerned Coal Company, who would deal with the same in a period of one month from such representation. Thereafter, if required the matter be determined by the Director-In-Charge of Marketing of the concerned Coal Company. Any interpretation of any clause of this will be subject to clarification by CIL, which will be deemed as firm and final.
- 11.13 Revision of bid price (payable price) in case of revision in notified price of bid grade of coal/change in grade shall be as per grade declaration.
- 11.13.1 The following modalities for charging the price in the event of change in grade/Change in notified price after bidding:
- (i) In case of revision in declared grade of supply due to regradation after the auction, the bid price shall be calculated by applying the percentage premium (over notified price of the representative grade arrived in the auction) on the notified price of the revised grade of despatch.
- (ii) In case there is a change in notified price due to revision in price notification after the auction, the bid price shall be higher of the (a) & (b) below:

- (a) bid price calculated by applying the percentage premium (over notified price of the representative grade arrived in the auction) on the revised notified price of the supplying grade.
- (b) bid price calculated by applying the percentage premium (over notified price of the representative grade arrived in the auction) on the pre revised(original) notified price of the supplying grade.
- 11.13.3 In case of any increase in bid price due to revision of notified price as explained above, the bidder shall deposit within the time notified by Coal Co. The additional amount for the balance quantity pending to be delivered as on the effective date of revision. In case of non-receipt of the additional amount from the Bidder, the quantity to be dispatched shall be reduced to the extent of dues and Bid Security shall be forfeited towards such reduced quantity.
- 11.13.4 Any differential taxes arising out of revised bid/notified price shall be payable by the Bidder.
- 11.14 In case of requirement of submission of Bank Guarantee for different purposes mentioned in the Scheme, the bidder may use the additional facility of e-Bank Guarantee(e-BG). The general SOP is annexed with this scheme. CIL/coal company shall upload/notify/update relevant guideline/SOP time to time as and when required.
- 11.15 The buyer shall be responsible for compliance of e-way bill for which the required information shall be provided by the respective coal company.
- 11.16 Compliance of all laws/rules/regulation by any authority shall be responsibility of Buyer and coal company/CIL shall remain fully indemnified in this regard under any circumstances.

#### General SOP for e- bank Guarantee (e-BG)

Electronic Bank Guarantees (e-BG) streamline the traditional bank guarantee process by eliminating physical documentation and making the entire workflow digital. Here's an **end-to-end** overview of the standard operating procedures (SOP) for e-BG:

#### 1. Application & Initiation

- The applicant has to submit a request for an e-BG to their bank with Unique Identification Number(UIN) of the department of Subsidiary and other relevant details viz Name of the legal entity PO reference, Tender ID etc. (To be notified by subsidiary).
- The bank verifies the applicant's credentials and assesses the guarantee requirements.

#### 2. Digital Processing

- The bank generates the e-BG digitally, eliminating the need for physical stamp paper and signatures.
- e-BG is electronically stamped and signed using secure digital methods.

#### 3. Hosting & Notification

- The final e-BG is hosted on a central repository, viz. **NeSL platform**.
- SFMS confirmation is not required in e- Bank Guarantees.
- Notifications are sent to all stakeholders, including the beneficiary and applicant.

#### 4. Access & Verification

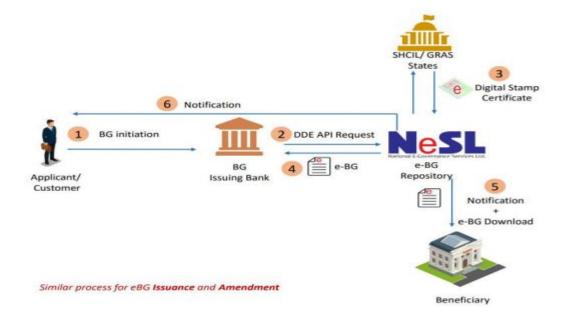
- Beneficiaries and applicants can access the e-BG anytime via the digital platform.
- The e-BG status (issuance, amendment, expiry) is updated in real time.

#### 5. Invocation & Closure

- Beneficiaries can issue discharge letters or invocation advice through the platform.
- The e-BG lifecycle is managed digitally.

For further inputs may follow the link-= <a href="https://nesl.co.in/e-bg/">https://nesl.co.in/e-bg/</a>

#### Flowchart for E- Bank Guarantee



#### **UIN of CIL and subsidiary coal companies**

<b>Coal Company</b>	<u>Unique Identification Number</u>
CIL	NCTGC2456P
ECL	NCTGC2515P
BCCL	NCTGC2458P
CCL	NCTGC2516P
WCL	NCTGC2501P
NCL	NCTGC2500P
SECL	NCTGC2461P
MCL	NCTGC2457P
NEC	To be notified

# Format to be uploaded by Coal Company for the purpose of aid the applications to generate e-BG On the letter head of coal company Notice

The Marketing & Sales Department of	(Subsidiary Company Name) has extended the
facility of e-Bank Guarantee to the customers/ vendors to	hrough National E-Governance Services Limited
(NeSL) Portal w.e.f2025 for contracts entere	ed into with Marketing & Sales Department of
(Subsidiary Companies name). While gene	erating an e-Bank Guarantee (e-BG) in the NeSL
portal via issuing bank, the following fields are required	to be incorporated mandatorily

Sr.No.	Field	Description of Field	Mandatory / Optional
1	UIN*	UIN of the legal entity	Mandatory
2	PAN	PAN of the legal entity	Mandatory
3	Name	Name of the legal entity	Mandatory
4	Email ID	Email ID of the legal entity	Mandatory
5	Name of the Representative	Representative of the legal entity	Mandatory
6	Email ID	Email ID of the representative	Optional
7	Mobile Number	Mobile Number of the representative	Mandatory
8	Business Unit Code	Identifier of the department/Zones/Office	Optional
9	Contract Reference Number	PO reference, Tender ID etc	Optional
	Relation to Contract	Options are :	Mandatory
10		Debtor/ Beneficiary/Creditor	

It is requested to avail the facility of e-Bank Guarantee. This facility is alternate to the paper-based Bank Guarantee as financial coverage.

Colorie Value   Total Office of Colories   Representative Office   Representative   Repre		I I							Notified Price of	Represantative	Reserve/Floor
			Total Offe	r of Cluster	Representa	ative Grade	Represen	tative Size			
Biscotto   Processor   Proce	1		15	500	G9			IIX	2411	2411	2653
Cluster Name		Source	Mode	Feeding Collieries				Quantity Under	Price/Modulated		from feeding
Cluster Name		Bahandewada Incline UG (Rajur)	Road	-	G9	G10	MIX			2411	-
Chonse COLID   Source			Total Offe	r of Cluster		Represen	tative Size	Representative	ı	Reserve/Floor Price	e
		Ghonsa OCM	34	000	G8G9	N	IIX			3115	
Source   Mode   Collision   Grade   Collision   Grade   Collision   Collisio	2	ļ					escription	Evacuation	Notified		Supply pattorn
Cluster Name						Grade		Quantity Under Offer (Tes) (Tes)	Price/Modulated (Rs/tes)	Price	from feeding
Cluster Name				Ghonea OCM							100%
Color Plan				l	Representative			Notified Price of Representative	2234		100 70
Code   Part   Cluster   Description   Cluster   Description   Notified   Representative   Cluster   Description   Cluster   Cluster   Description   Cluster   Description   Cluster   Cluster			42	000		Cr ROM	(-100mm)			3322	
Source		(Cost Plus)			010		· · · · · · · · · · · · · · · · · · ·	3322		0022	
	3			Foodlan Collinson	0						
		Kolarpimpri OCM		Feeding Collieries				Offer (Tes) (Tes)	(Rs/tes)		
Cluster Name		Wani Siding (Cost		Kolarpimpri OCM							100%
					Representative			Notified Price of Representative			
Source								5835			
Source   Mode   Feeding Collieries   Grade   Representative Grade   Size   Offer (Feeding Collieries   Feeding C		Plus)									
Usari OCM (Cost   Pica)   Pica   Pi	4	Source	Mode	Feeding Collieries	Grade	Represantative Grade	Size	Quantity Under	Price/Modulated	Represantative Price	from feeding
Cluster Name			Road	-	G11	G11	Cr. ROM(-100mm)		5835	5835	-
Cluster Name			Rail		G11	G11	Cr. ROM(-100mm)	4000	5745	5745	100%
Tawa-I UG		Cluster Name Total Offer of Cluster		Representa	Representative Grade		tative Size	Representative	Represantative Price		
Source   Mode   Feeding Collieries   Representative Grade   Size   Quantity Under Orten (Rates)   Price   Mode   Price   Representative   Collieries   Price   Price		Tawa-I UG	50	000	G					3193	3513
Source	5									Representative	Supply pattern
Cluster Name				Feeding Collieries	-			Offer (Tes)	(Rs/tes)	Price	
Cluster Name		Tawa-I UG	Road	-		57	Cr. ROM(-100mm)	5000			
Cluster Description   Source		Cluster Name			Representa	ative Grade	•		Representative		
Source		Tawa-II UG	15	500	G			(-100mm)	2852	2852	3138
Tawa-II UG	6	Source	Mode	Feeding Collieries	Represanta			Quantity Under	Price/Modulated		from feeding
Cluster Name		Tawa-II UG	Road	-	G	68	Cr. ROM(-100mm)			2852	-
Chatarpur-I UG		Cluster Name	Total Offe	r of Cluster	Representa	ative Grade	Representative Size		Representative		
Source Mode Feeding Collieries Representative Grade Size Quantity Under Offer (Tes) (Raftes)		Chatarpur-I UG	50	000	G					2344	2579
Chatarpur-I UG   Road   -   G9   Cr. ROM(-100mm)   5000   2344   2344   -	7	Source	Mode	Feeding Collieries	Represanta			Quantity Under	Price/Modulated		from feeding
Cluster Name		Chatarpur-I UG	Road	-	G	99	Cr. ROM(-100mm)			2344	-
Saoner UG-II   5000   G8G10   MIX   2802   2802   3083			Total Offe	r of Cluster			Represen	tative Size	Representative		
Source Mode Feeding Collieries Representative Grade Size Quantity Under Offer (Tes) (Raftes)		Saoner UG-II	50	000	G8	G10	M	IIX			
Source   Mode   Feeding Collieries   Representative Grade   Size   Quantity Under Offer (Tes)   Price Modulated (Refres)   Pric	8					Cluster D	escription	Evacuation	Notified		Supply patters
Cluster Name Total Offer of Cluster Representative Grade Representative Size Representative Grade Representative Size Representative Grade Representative Grade STEAM Representative Grade STEAM 3032 3032 3036  Cluster Description  Source Mode Feeding Collieries Representative Grade Size Grade Offer (Tes) (Representative Grade Price Modulated Grade Grade)  Collieries Size Representative Grade Size Grade Offer (Tes) (Representative Grade Grade)				_	•			Quantity Under Offer (Tes)	Price/Modulated (Rs/tes)	Price	from feeding collieries
Source Mode Feeding Collieries Representative Grade Representative Size Representative Grade Price Price Grade Grade Price Price Grade Price Grade Price Representative Grade Size Representative Grade Price Representative Grade Size Representative Grade Size Representative Grade Representative Grade Grade Price Modulated Representative Price Collieries Collieries Representative Grade Size Representative Grade Grade Grade Price Modulated Grade Price Modulated Grade Price Modulated Grade Grade Grade Grade Price Grade Grade Price Modulated Grade Grade Grade Grade Grade Price Grade Grade Price Grade Grade Price Modulated Grade		Saoner UG-II									
Saoner UG-III 5000 G8 STEAM 3032 3032 3336  Cluster Description  Source Mode Feeding Collieries Represantative Grade Size Quantity Under Offer (Tes) Offer (Tes) (Rs/tes) Price/Modulated (Rs/tes)		Cluster Name			Representa	ative Grade	·		Representative		
Source Mode Feeding Collieries Represantative Grade Size Unity Under Price Modulated Offer (Tes) (Rs/tes) (Rs/tes)		Saoner UG-III	50	000	G			EAM		3032	3336
	9	Source	Mode	Feeding Collieries	Represanta			Quantity Under			
								Offer (Tee)	(Pe/toc)	Price	colliarios

	Cluster Name	Total Offer	r of Cluster	Representative Grade	Represent	tative Size	Notified Price of Representative Grade	F	Reserve/Floor Price	9
	Bhanegaon OCM	44	000	G10G12	М	IX	2195	2195 2415		
				•	Cluster D	escription				
	Source	Mode	Feeding Collieries	Grade	Represantative Grade	Size	Evacuation Quantity Under Offer (Tes) (Tes)	Notified Price/Modulated (Rs/tes)	Represantative Price	Supply pattern from feeding collieries
10	Bhanegaon OCM	Road	-	G10G12	G10G12	MIX	40000	2195	2195	-
			Amalgamated Inder Kamptee OCM	G12		Cr. ROM(- 100mm)		1764		40-60%
	Dumrikhurd Siding	Rail	Gondegaon OCM	G11	G11	Cr. ROM(- 100mm)	0M(- 4000	1866	1866	40-60%
			Bhanegaon OCM	G12		Cr. ROM(- 100mm)		1764		0-20%
			Singori OCM	G10		Cr. ROM(- 100mm)		2073		0-20%
	Cluster Name	Total Offer	r of Cluster	Representative Grade	Represent	tative Size	Notified Price of Representative Grade	F	Reserve/Floor Price	Đ
	Makardhokra-III OCM	50	000	G11	Cr. ROM	(-100mm)	1956		2152	
		<u> </u>			Cluster D	escription		<u> </u>		
11	Source	Mode	Feeding Collieries	Grade	Represantative Grade	Size	Evacuation Quantity Under Offer (Tes) (Tes)	Notified Price/Modulated (Rs/tes)	2195	Supply pattern from feeding collieries
	Makardhokra-III OCM	Road	-	G11	G11	Cr. ROM(- 100mm)	46000	1956	1956	-
	Dinesh OCM Makardhokra-III	Rail	Makardhokra-I	G11	G11	Cr. ROM(- 100mm)	4000	1866	1866	0-20%
	GCT SILO	, can	Makardhokra-III	G11	511	Cr. ROM(- 100mm)	.500	1866	.500	80-100%
	TOTAL						297000			

NOTE: I) e-Auction Reserve Price is exclusive of other charges like Statutory levies, Surface Transportation Charges, Crushing/ sizing charges, taxes, cess, royalty, SED & any other charges. These charges are payable extra at the rates as applicable at the time of delivery and all the add on charges are subject to revision. Bid Security is of Rs. 150 per tones and is subjected to revision as per Annexure-I.

- II) Modalities of Payment is given in Annex-II.
- III) Last date of making payment by the successful bidders towards coal value for the CIL e-Auction Scheme 2022 held on 23.09.2025 will be 06.10.2025.
- IV) Customers who required to avail TCS exemption by submitting Form 27C are required to submit letter to WCL by 11:00 AM on 24.09.2025 mentioning the Bid IDs for which TCS exemption is required as per Annex-III.
- V) Bidders are requested to update their Bank details with coal company before making payment through ICICI Bank submitting the original Bank mandate duly signed and sealed by the authorised Bank Officials (Annex-IV) failing which the bidder will be responsible for any unforseen instances.

# BANK GUARANTEE FORMAT FOR BID SECURITY CUM SECURITY DEPOSIT Pofor Clause 2.5 of GLL Equation Scheme 2022)

#### (Refer Clause 2.5 of CIL E-auction Scheme2022)

On Rs. 500/-Non judicial Stamp Paper

	Date of Issue:
	Effective Date:
	Expiry Date:
	Value of B.G:
1.	[The Chairman-cum-Managing Director, [Name of Subsidiary Coal Company], [Address of Subsidiary Coal Company]
2.	[The General Manager (Marketing & Sales), [Name of Subsidiary Coal Company], [Address of Subsidiary Coal Company]
	In consideration of the offer for coal through CIL E-auction Scheme 2022 by (Name of the Subsidiary Coal Company) having its Registered Office at (regd. address of the subsidiary Company) and Sales Office at (address of the sales office of the subsidiary Company) (hereinafter referred to as 'Seller', which expression shall unless excluded by or repugnant to the subject or context, include its legal representatives, successors and permitted assigns, M/s (Name of the Company/ Partnership firm/ Proprietor) having its registered office at (address of the Company /Partnership firm/ Proprietor) (hereinafter referred to as the "Bidder" initially and once succeeded in the Bid referred to as "Purchaser" which term shall unless excluded or repugnant to the subject or context include its legal representatives, successors and permitted assigns incase of Company being required to furnish Bid Security for the purpose of participating in the Bid and the said Bid Security to be converted to Security Deposit and maintained with the Seller, once successful in the said Bid as per the terms of the CIL E-auction Scheme 2022.
	We,(Name and address of the Bank), having its Head Office at(Address of the Head Office of the Bank) (hereinafter called the Guarantor, which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns) do hereby irrevocably and unconditionally guarantee and undertake to pay Seller or such other place or places as may be directed by the Seller all amounts payable by the Purchaser to the extent of Rs
1)	The Guarantor shall pay to the Seller on demand and without any demur, reservation, contest, recourse or protest and/ or without any reference to the Bidder/Purchaser. As to whether the occasion or ground has arisen for such demand, the decision of the Seller shall be final.
2)	The Seller shall have the fullest liberty without reference to the Guarantor and without affecting this guarantee to postpone at any time or from time to time the exercise of all or any of its powers and rights under arrangement made with the Bidder/ Purchaser, and the Guarantor shall not be released from this guarantee by

any arrangement between the Seller and the Bidder/ Purchaser or any alteration thereof made with or without the consent of the Guarantor or by exercise or non-exercise by the Seller of all or any of its powers and rights against the Bidder/ Purchaser, or any other forbearance, act of omission on the part of the Seller or indulgence granted by or on behalf of the Seller to the Bidder/ Purchaser, which under the law relating to surety ship would but for this provision have the effect of releasing the Bank as Guarantor from their obligations under this guarantee.

- The guarantee herein contained shall not be determined or affected by the winding up or insolvency of the Bidder/Purchaser, but shall in all respects and for all purpose be binding and operative until all monies due to the Seller in respect of all liability or liabilities of the Bidder/ Purchaser are fully paid.
- 4) It is also agreed that Seller will be entitled at its option to enforce this guarantee against the Guarantor as principal debtor in the instance notwithstanding any other security or guarantee that the Seller may have in relation to the Bidder/ Purchaser's liability.
- 5) The Guarantee will remain valid for a period of Six (6) months from the date hereof and to such further period, as may be required and agreed by the Parties and agreed by the Guarantor before the expiry of the aforesaid validity.
- 6) The Guarantee shall cover all claims or demand of Seller to the extent of the amount guaranteed.
- Notwithstanding anything contained, the liability of the Guarantor under this Agreement is restricted to Rs.\_\_\_\_\_/-(Indian Rupees\_\_\_\_\_), and the same will remain in force upto and including the day of\_\_\_\_\_\_(date that is Six (6) months from the issue of the Bank Guarantee) and to such further period, as may be required and agreed by the Parties and agreed by the Guarantor before the expiry of the aforesaid validity.
- 8) This guarantee can be enforced by Seller any time for their claims or demand to the total extent of Rs.\_\_\_\_\_/-(Indian Rupees\_\_\_\_\_\_),as long as it remains in force.
- 9) Unless a demand or claim under this guarantee is received by the Guarantor in writing within the period mentioned in clause 5 and 7 hereof, all rights of the Seller under this instrument shall be forfeited and the Guarantor shall be relived or discharged from all liabilities.
- 10) The guarantee is operative at our \_\_\_\_\_\_ (name and address of the branch) Branch, Nagpur (Place).
- 11) This guarantee shall not be discharged due to the change in the constitution of the issuing bank.
- 12) The bank has under its constitution power to give guarantee and Shri\_\_\_\_\_ who has signed on behalf of the bank has authority to do so.

The Postal address, Telephone No., Fax No. and E-mail address of both the outstation bank issuing the bank guarantee and local operating branch are as follows:

Postal address of the outstation bank issuing the guarantee: Telephone No. of the outstation bank issuing the guarantee: Fax No. of the outstation bank issuing the guarantee: E-mail address of the outstation bank issuing the guarantee: Postal address of the local operating branch in Nagpur: Telephone No. of the local operating branch in Nagpur: Fax No. of the local operating branch in Nagpur: E-mail address of the local operating branch in Nagpur:

Signature of the Bankers With date & Rubber Stamp

### कोल इण्डिया लिमिटेड

महारत्न कम्पनी

(भारत सरकार का उपक्रम) कॉरपोरेट पहचान सं. L23109WB1973GOI028844 एक्शन एरिया1-ए, टाउन, राजरहाट,कोलकाता700156-फोनः 033 **23244086**, फैक्सः 033- **23244165** 

वेबसाइट: www.coalindia.in

Ref No: CIL/M&S/E-Auction/197



#### **Coal India Limited**

A Maharatna Company
(A Govt. of India Enterprise)
Corporate Identity No.L23109WB1973GOI028844
Action Area-1A,New Town,Rajarhat,Kolkata-700156
PHONE; 033 23244086, FAX- 033-23244165

WEBSITE: www.coalindia.in

Date: 11.07.2024

#### NOTICE

#### Sub: Revision in the Bid Security amount in CIL e-auction Scheme 2022

It is hereby informed to all customers of e-auction that the Bid Security for participation in CIL e-auction scheme 2022 stands revised to **Rs.150/tonne** for the e-auctions to be held from 12<sup>th</sup> July 2024 onwards.

General Manager (M&S-Oprns/Comml.)

#### Copy to:

- · Director (Marketing), CIL
- ED (Co-ordination), CIL
- Executive Director (M&L), CIL
- GM(M&S): ECL/BCCL/CCL/NCL/WCL/SECL/MCL
- GM(System), CIL: For uploading of the notice at CIL website under Marketing & Sales, General Notices tab.
- Shri. Malay Kumar Majee, HoD, (e-Procurement & Coal Auction Division), CMPDIL
- Smt. Nithya K, Manager (Fin / M&S), CIL
- M/s. mjunction services limited.
- M/s. MSTC Ltd.

केवल नागपुर कोर्ट के अधिकार क्षेत्र में



## वेस्टर्न कोलफील्ड्स लिमिटेड

Western Coalfields Limited (मिनी रत्न कंपनी) (A Miniratna Company) (कोल इंडिया लि. की अनुषंगी कंपनी)

(A Subsidiary of Coal India Limited)



Under Jurisdiction of Nagpur Court only

विक्रय एवं विपणन विभाग

CIN - U10100MH1975GOI018626

email- gmsmwcl@gmail.com

**Department of Marketing & Sales** 

**\***/ FAX: 0712 -2511061/2512977 *Website: www.westerncoal.in* 

पंजी. का. : कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र)-440001/

Regd. Off.: Coal Estate, Civil Lines, Nagpur (MS) – 440001

Ref: NGP/WCL/M&S/ERP/241 Date: 08.07.2022

#### NOTICE TO CUSTOMERS DRAWING COAL FROM WCL

WCL is introducing an e-Collection Solution with ICICI Bank for remittance of Coal value w.e.f. 15.07.2022. The proposed e-collection solution is the replacement of existing payment interface with ICICI. After roll out, all Advance payments against the Coal Value for all Schemes shall be accepted only through this payment interface. A demonstration of the Payment remittance through CIL-ICICI e-Collection Portal is scheduled through a virtual meeting on 12<sup>th</sup> July'22 at 11:00 AM to 01:00 PM and the meeting link is as under:

 $\frac{https://westerncoalfields.webex.com/westerncoalfields/j.php?MTID=m2b364045d95d03ee}{09d58870e2f2620c}$ 

Tuesday, Jul 12, 2022 11:00 am | 3 hours | (UTC+05:30) Chennai, Kolkata, Mumbai, New Delhi

Meeting number: 2514 244 4129

Password: JmPmM9dqw49

Join by video system

Dial 25142444129@westerncoalfields.webex.com

You can also dial 210.4.202.4 and enter your meeting number.

Further, a meeting has been scheduled at HRD, WCL HQ on 13<sup>th</sup> at around 10:30 am for demonstration of the Payment remittance through CIL-ICICI e-Collection Portal.

The Link to Login to the Coal India - ICICI e-collection Portal is <a href="https://clos.icicibank.com/COAL/Apply.jsp">https://clos.icicibank.com/COAL/Apply.jsp</a>. Customer has to remit the payment against the Pro Forma Invoice visible in the CIL-ICICI e-Collection Portal.

All Existing/New Customer have to register themselves as New User for the first time and Register their Bank details which is shared with WCL. After Successful Registration Customer has to use the Existing User Tab subsequently to login into the portal by using their Customer Code and OTP received through SMS.

Spot Auction Customers are advised to remit payment against the Pro Forma Invoice only and not through the Existing Payment Interface with ICICI. All Other Consumers (FSA-Power/Non Power, FSA Linkage, FSA-Shakti) are advised to inform their required Sales Order Quantity in advance to the concerned section for issuance of Pro Forma Invoice and arranging to flow the Pro Forma Invoice in CIL ICICI e-Collection Portal for making payment. The required Sales Order Quantity has to be informed to this office on or before 10<sup>th</sup> of every month. Otherwise Pro Forma Invoice shall be issued as per the MSQ and only one Sales Order will be issued against the MSQ.

A detailed User manual is enclosed with this Notice for your Quick reference and registration of Bank details in CIL-ICICI E-Collection Portal.

For issues regarding Bank Registration with ICICI, Updation of Bank Details with both WCL and ICICI, Customers are advised to contact the following Officers:

Smt. Nirmala Singh, Manager (M&S), WCL HQ - 8275970115; Shri Durvesh Kumar, Dy. Manager (M&S), WCL HQ - 8275970170;

General Manager (M&S)

#### Copy to:

GM (M&S), CIL
TS to CMD, WCL
GM (Fin), WCL
HOD (System), WCL
All Sectional Heads, WCL

# COAL INDIA – ICICI BANK e-COLLECTION USER MANUAL



#### Contents

Link to Open the Coal India - ICICI Bank Interface Portal	2
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Module 3- Payment of Invoice	8
Module 4- Payment Status Check	11

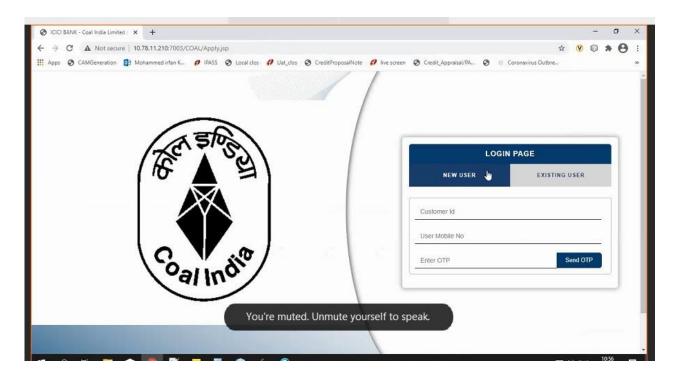
#### Link to Open the Coal India - ICICI Bank Interface Portal

#### https://clos.icicibank.com/COAL/Apply.jsp

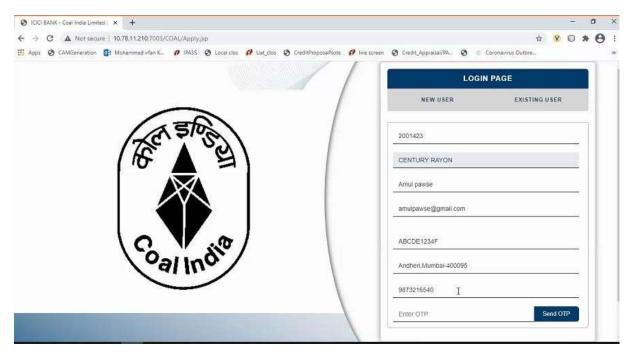
#### Module 1 - User Registration

Payer can register themselves by clicking on New user (for  $1^{st}$  time registration) & later on Existing user for login henceforth.

For registration of New User: Click on **NEW USER** tab

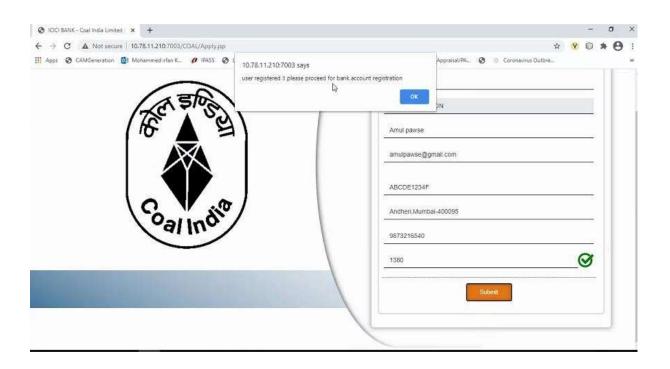


- 1. Fill all the details required details
- Customer Code
- Customer name
- Beneficiary name
- E-mail ID
- PAN number
- Address
- Mobile number



#### **IMPORTANT**

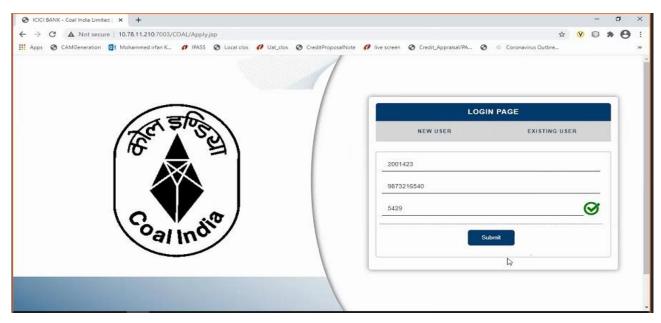
- Please enter 10 digit Customer Code and PAN as registered with WCL/CIL in ERP system
- #If you do not have Customer Code, please seek the Customer Code from Coal India or its subsidiary offices.
- Please note you can register your phone number only once.
  - 1. Once Mobile number is entered click on **OTP** tab.
  - 2. OTP will be sent on registered mobile number.
  - 3. Once OTP is entered, click on **SUBMIT** tab



#### For Existing user

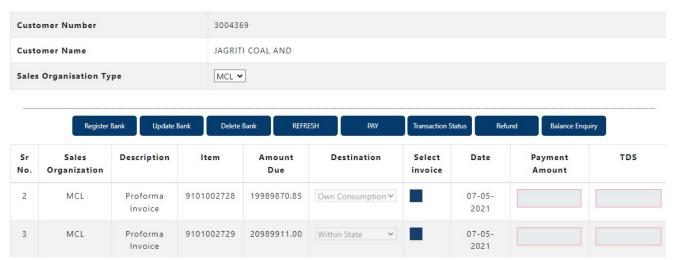
Fill all the details required details

- Customer number
- · Mobile number
- Once Mobile number is entered click on OTP tab.
- OTP will be sent on registered mobile number.
- Once OTP is entered, click on SUBMIT tab



Once logged in using a Customer Code, below details will be presented to user

- · Sales Organization
- Description
- Item
- Amount Due
- Select Invoice option will be reflected against Multiple invoice
- Payment Amount (Same or less amount can be paid)
- TDS Amount (if TDS is not paid, same can be kept as ZERO)
- Destination to be selected by user from drop down Within State/Outside
   State For Traders; Own Consumption End Use Consumers



#### **Module 2- Bank Account Registration**

Before selecting invoice, user should click on Register Bank Tab. This is a one time activity to be completed by all Customers.

#### **IMPORTANT**

You need to register the bank account from where you will remit funds for making a payment against invoice. This Bank Account should necessarily be the one registered with WCL.

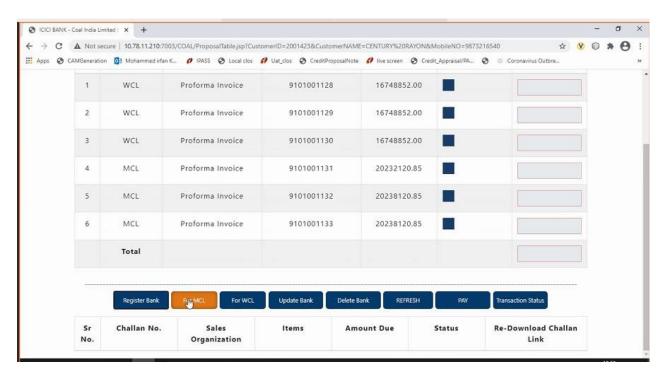
Payment received from an un-registered bank account with WCL will be automatically refunded back to the source account.

Account has to be registered for all subsidiaries before initiating payments.

#### **Select Register Bank**

For WCL will be reflected.

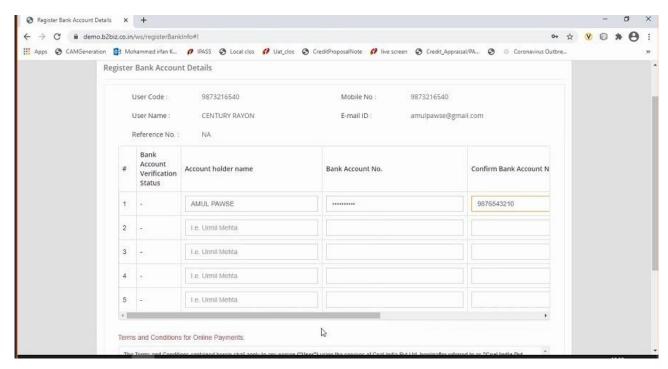
#### **Click For WCL**



Needs to fill all the required details

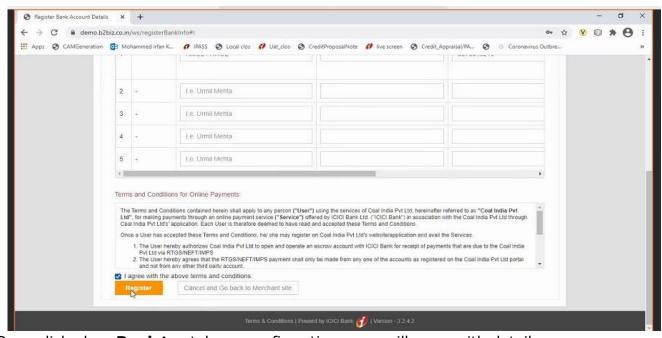
- Account holder name
- Bank Account number
- IFSC code
- Bank Name

Multiple account can be updated (up-to 3 accounts)



#### Once all Bank details are updated

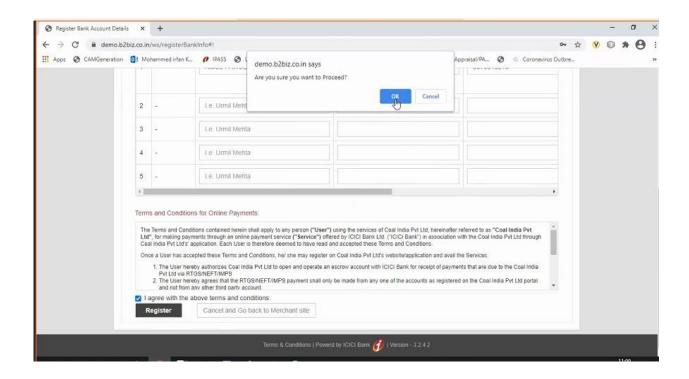
- Read the terms and conditions for Online Payments
- Tick on "I agree with the above terms and condition
- If all details are correct, kindly click on REGISTER tab
- If incorrect click on Cancel and Go back to Merchant site.
- It will take 2-3 hours for Bank details validation. If validation failed then contact WCL for updation of Bank record. If Bank details validation is successful proceed for making payment.



Once clicked on Register tab, re-confirmation page will open with details

#### Are you sure you want to Proceed?

- If want to proceed, click on **OK** tab
- If do not want to proceed, click on Cancel



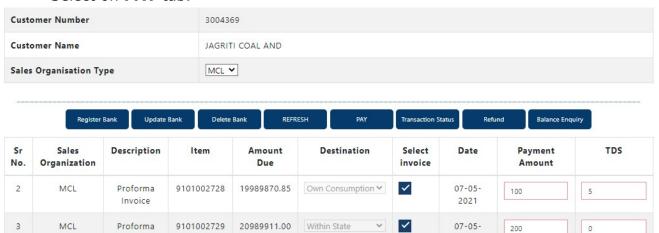
Also modifications of bank account tabs are available for updation or deleting bank accounts along with refresh tab

- UPDATE BANK
- DELETE BANK

Note: Any Bank details which are updated should also be necessarily updated with WCL and communicated to ICICI by WCL.

#### **Module 3- Payment of Invoice**

- Select Sales Organisation type, wherein Multiple Subsidiary Name will be reflected.
- Select invoice either from WCL or any other subsidiary. You cannot pay for outstanding invoices of multiple subsidiary in one go. ie subsidiary WCL and MCL cannot be selected together.
- Once invoices are selected, total Amount due will be reflected in Payment Amount.
- User to select Destination field
- The destination field will have drop down List of Values as
  - a) Own Consumption applicable for End Use Consumers
  - b) Within State or applicable for Traders
  - c) Outside State applicable for Traders
- Destination field cannot be modified once payment on invoice is done (Whether partial or complete)
- We can pay actual amount or input anyother amount upto Invoice amount which need to be paid.
- TDS amount needs to be updated (if consumer is not going to present the TDS certificate then the amount to be entered should be **ZERO**).
- Total amount entered in Payment amount will be reflected in TOTAL
- Select on PAY tab.



#### Make payment Page will get open, same will be active for 10 minutes only

Details will be reflected on page (non-editable field)

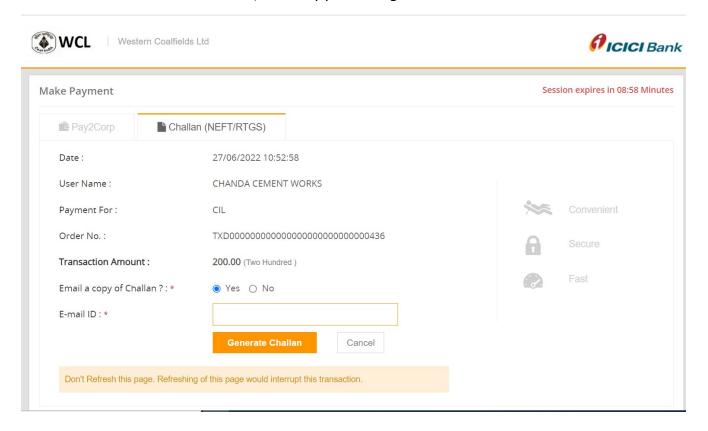
- Date
- User name
- Payment for
- Order no
- Transaction amount

Also EMAIL a COPY of CHALLAN option will be reflected

#### If clicked on

- YES Email will be triggered to the registered email id
- NO Email will not be triggered

#### Click on **GENERATE CHALLAN**, PDF copy will be generated.



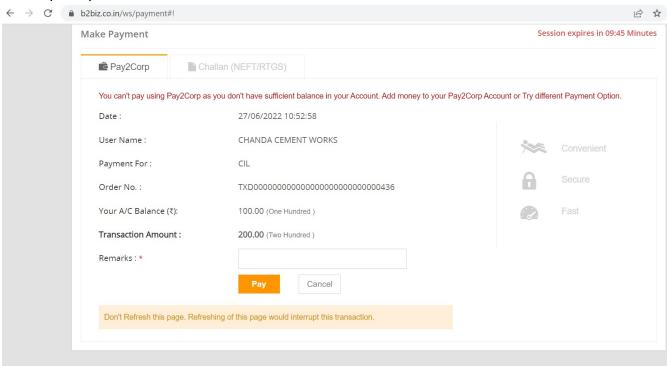
#### **PAYMENT AGAINST CHALLAN:**

- 1. Challan generated will contain the beneficiary account number, IFSC and bank name
- 2. The beneficiary account number will be an alpha-numeric virtual account number.
- 3. Please ensure to enter correct details while remitting funds from your preregistered account to this virtual number
- 4. The amount to be paid should be exactly equal to the amount printed on the challan.
  - If any mismatch in sender account, beneficiary virtual account or amount is found, funds will be refunded to your source account. Customers can generate any number of challan upto the Proforma Invoice Amount and make payment. Customer can approach a Bank and make payment or register the beneficiary Account no. in their internet Banking and make payment. However, if the Amount against the Challan is remitted from Unregistered Bank Account of Customer, amount will be credited back to the beneficiary account.
  - If the Remitted amount is other than the Generated Challan Amount, Amount will be credited back to the beneficiary account. Consumer has the option of generating fresh Challan, if the customer desires to change the amount. Cancelling existing Challan and generation of Fresh Challan is an instant process.
- 5. You can remit funds against a challan using RTGS or NEFT mode

6. Once paid from your bank, it will take 2 to 3 hours for funds to be credited to beneficiary account and status of transaction to be updated on the portal

#### PAYMENT VIA RTGS/NEFT STATIC VIRTUAL ID (WALLET)

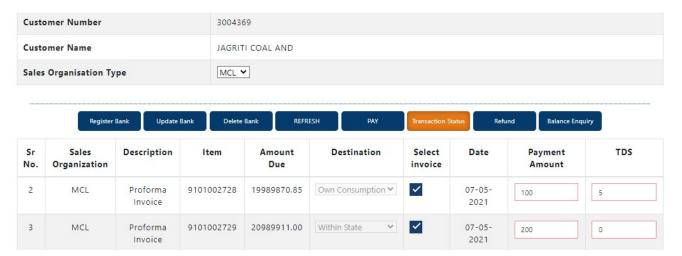
- Every organization will be given a static virtual ID which will be your beneficiary account number for pre-funding your ID via RTGS/NEFT. In case of WCL its EWCL followed by Customer Code (For ex. Beneficiary Account Number for Customer Code 999999999999999999999999999)
- 2. The IFSC will be ICIC0000104.
- 3. Once you have pre-funded your Static Virtual ID (Wallet), you will be able to see the balance in your ID on the application
- 4. You can choose invoices against which you want to make payment and proceed to pay via Pay2Corp mode
- 5. If balance in static virtual ID (Wallet) is not sufficient, you will see a message prompt: Balance is insufficient



#### **Module 4- Payment Status Check**

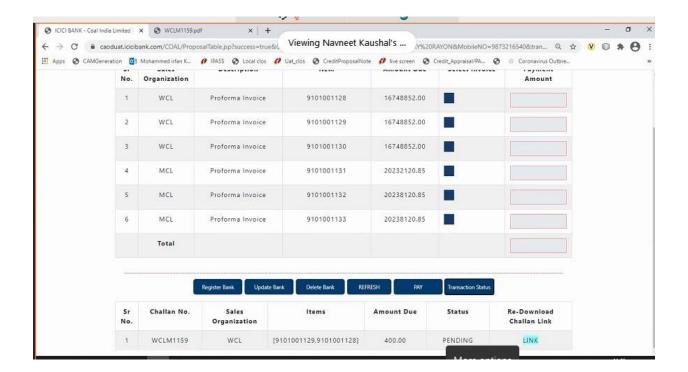
To check for the status of transaction, re-login in to the portal. Click on

#### **TRANSACTION STATUS**



Once clicked on TRANSACTION STATUS, transaction details will be reflected along with

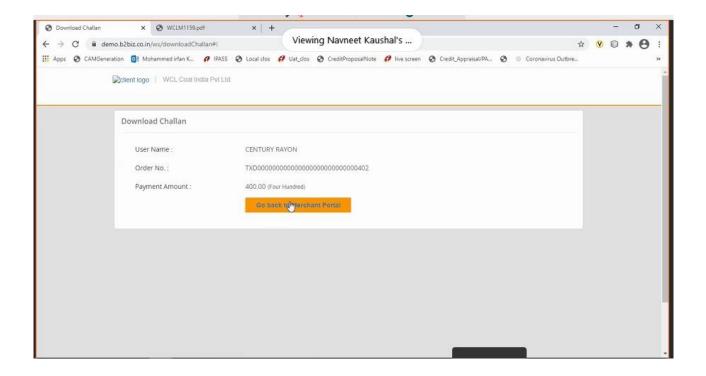
- STATUS
- Re-Download Challan Link (if challan is misplaced). You can re-download the challan at any point of time.



#### **IMPORTANT**

#### Please note payment on one challan can be done only once

Once clicked on Re-Download Challan Link, challan will be reflecting for download.



- Once Challan is downloaded, you can make payment through various bank by using payment mode as RTGS / NEFT.
- Once payment is done, status of challan will get changed to PAID in system
- Click on the REFRESH BUTTON to update invoice amount on the table.
- Invoices which are paid completed will not appear on the screen again
- Invoices which are partially paid, will appear with the pending amount only
- Status can be viewed in TRANSACTION STATUS tab
- If user had created multiple challan for payment, then user should check status of that Invoice before making payment for another Challan.



## वेस्टर्न कोलफील्ड्स लिमिटेड

Western Coalfields Limited (मिनीरल कंपनी)(A Miniratna Company) (कोल इंडिया लि. की अनुषंगी कंपनी) (A Subsidiary of Coal India Limited)



#### विपणन एवं विक्रय विभाग

email - gmsales.wcl@coalindia.in

CIN - U10100MH1975GOI018626

Deptt. of Marketing & Sales

·/FAX: 0712 -2511061/2512977

· www.westerncoakin

पंजीकृत कार्यालय: कोयला विहार,सिविल लाईंस, नागपुर ( महाराष्ट्र)-440001

/ Regd.Off.: Coal Estate, Civil Lines, Nagpur (MS) - 440001

सन्दर्भ संख्याः वेकोलि/विप एवं वि/2024 / आर एस / 29

दिनांक: 10.05.2024

#### सूचना / NOTICE

विषय/ Sub: Notice for all Bidders of CIL e-auction Scheme 2022 for submission of Form 27C for TCS exemption

All the customers participating in CIL e-Auction Scheme 2022 (Single Window Mode Agnostic e-Auction) are hereby informed that, those who are participating for buying coal for <u>Self-Consumption are required a submit a letter mentioning their Unique Bid Id for which Form 27C/TCS exemption is claimed by 11:00 am on the immediate next day of the closure of the second stage of the e-Auction. The letter is to be mailed to <u>wclrdsales@gmail.com</u>. However, the sales orders will only be issued after the submission of the Form 27C.</u>

Non-submission of the TCS exemption letter/ Form 27C on time i.e. the immediate next day of the closure of the second stage of the e-auction shall lead to creation of Proforma Invoice (PI) including TCS against the BID ID.

This is for kind information.

मुख्य प्रबंधक (विप. एवं वि.)/ आर. एस.,

वेकोलि.

#### प्रति:

- 1. GM (M&S) For kind information.
- 2. GM (System) To kindly arrange and hoist at the WCL website.

नागपुर काट क आधकार क्षत्र म

#### Under Jurisdiction of Nagpur Court only

# वेस्टर्न कोलफील्ड्स लिमिटेड

#### Western Coalfields Limited

मिनीरल कंपनी A Miniratna Company कोल इंडिया लिमिटेड की अनुषंगी कंपनी A Subsidiary of Coal India Limited



विपणन एवं विक्रय विभाग

Marketing & Sales Department

Fax: 0712-2512977

Telephone: 0712-2511061-2511323 CIN: U10100MH1975GOI018626

ISO: 9001:2008 Certified

Website: www.westerncoal.nic.in

पंजी. कार्या: कोयता विहार, सिवित लाइन्स, नागपुर (महाराष्ट्र)- 440001 Regd Off: Coal Estate, Civil Lines, Nagpur (MS)- 440001

सन्दर्भ सं: नाग/ वेकोलि/ वि एवं वि/569

दिनांक: 13.08.2024

#### सूचना

विषयः Modalities for modifications in the Bank Account details by the coal customer registered at WCL.

All the concerned coal customers are hereby informed that in case of any modifications of their Bank Account details registered at WCL, they are required to forward/submit the Bank mandate duly signed by Bank official at office of Incharge from where Sales Orders are being issued i.e Road Sales/Rail Operation.

In case of any changes in registered Bank Account of FSA customers, NOC from Bank shall be submitted by said customers.

Format for Bank mandate is enclosed as Annex-I.

Encl: As stated.

भूभाष्ट्र वि एवं वि)/ वेकोलि

#### प्रति:

- 5. GM (System), WCL: with a request to host the notice on WCL's website.
- Chief Manager (Fin)/SA.
- 7. All sectional heads, M&S, WCL: Original Bank mandate shall be forwarded to Finance Executive (Associate Finance Road Sales) after due check & verification and updation in SAP/ERP for record keeping.
- A. Manager (M&S)/SME-SD module.

To,

WESTERN COALFILEDS LIMITED (A Subsidiary of Coal India Limited) Marketing & Sales Department, Coal Estate, Civil Lines, Nagpur, Maharashtra- 440001

MANDATE FORMAT FOR DECLARATION OF BANK DETAILS FOR PAYMENT OF COAL VALUE THROUGH RTGS/NEFT.

THROUGH RTGS/NEFT.	
A- CUSTOMER DETAILS	
1. CUSTOMER CODE:	
2. NAME OF THE CUSTOMER:	
3. ADDRESS OF CUSTOMER:	
B-BANK PARTICULARS	
1. NAME OF BENEFICIARY:	
2. NAME OF BANK:	
3. NAME OF BRANCH:	
4. BANK ACCOUNT NUMBER:	
5. I.F.S.C. CODE OF BRANCH:	
6. PAN No. of Account Holder:	
7. Address & contact details of customer as per Bank record:	
BANK CERTIFICATION  It is certified that the above mentioned beneficiary holds a bank according to the Bank particulars mentioned above are correct.	ccount no with ou
SIGN OF BRANCH MANAGER / ASSTT. BRANCH MANAGER) lame: Designation: imployee ID: lobile No.:	